

**MAINTENANCE DEPARTMENT
JOEL WENDT, MAINTENANCE DIRECTOR
1110 E. MAIN STREET
MERRILL WI 54452**

**LINCOLN COUNTY PUBLIC PROPERTY COMMITTEE
February 4, 2008 @ 4:30 p.m.
Human Services Lower Level Meeting Room
607 N. Sales St, Merrill**

MEMBERS PRESENT: Alber, Berndt, Kahle, Mittelsteadt, and Zeitz

MEMBERS EXCUSED: **MEMBERS ABSENT:**

VISITORS: Joel Wendt, Lloyd Buck, Jr., and Dale Christiansen

1. **Call Meeting to Order:** Chair Mittelsteadt called the meeting to order at 4:30 p.m.
2. **Approval of Minutes:** January 7, 2008
Motion by Supervisor Zeitz, seconded by Supervisor Berndt to approve the minutes of January 7, 2008 as presented.
3. **Review of Vouchers:**
Vouchers were reviewed and placed on file.
4. **Farmers Market Request**
Layover until next meeting
5. **Fair Board Request**
Lloyd Buck, Jr. and Dale Christiansen appeared to request permission to add an addition to the Brickyard School – 20' x 8' on the back of the structure. This will have to be taken to the City Planning for site approval and then brought back to this Committee. The question was asked about if the exit needs to be handicapped accessible.
6. **Discussion/Action DNR Building**
Wendt reported that he had not had a response from the Department of Natural Resources about the building.
Motion by Supervisor Alber, seconded by Supervisor Zeitz to lay this over until the next meeting. Motion carried – all ayes.
7. **Building Project Update:**
Wendt reported on the Building Project. Three sides are framed and the glass board installed. The roof is on except for the perimeter of the roof. Supervisor Alber asked if we have been contacted by the masonry people. Wendt stated that Ron Hansche had been contacted and there was some discussion about this.
8. **Discussion/Action on Maintenance Building:**
Discussion was held on the maintenance building at the Service Center.
Motion made by Supervisor Zeitz, seconded by Supervisor Alber to layover until next month. Motion carried - All ayes.
9. **Budget Modifications for 2007**
Wendt handed out 10 budget modifications to the 2007 budget.

Motion made by Supervisor Zeitz, seconded by Supervisor Alber to approve the budget modifications as presented. Motion carried – all ayes.

10. Maintenance Report

Wendt reported that he had been meeting with the Design Engineers on the Jail remodeling and pod this past month. It should be going out for bids in February.

11. Discussion/Action Tomahawk Annex:

We will layover until next meeting and set the meeting to be in Tomahawk.

Motion made by Supervisor Alber, seconded by Supervisor Kahle to layover this item until the next meeting. Motion carried – all ayes.

12. Set Next Meeting Date – Monday, March 3, 2008 @ 4:30 p.m. at the Tomahawk Annex.

13. Adjournment

Motion made by Supervisor Kahle seconded by Supervisor Zeitz to adjourn the meeting at 5:30 p.m. Motion carried - all ayes.

