

**Meeting Minutes of
Lincoln County Public Property Committee
Thursday, May 20, 2010 @ 10:00 a.m.
Lincoln County Service Center – 801 N. Sales Street - Room 248.1
Merrill WI 54452**

MEMBERS PRESENT: Jim Alber, John Bailey, Richard Berndt, Bill Zeitz and Ron Mittelsteadt
MEMBERS EXCUSED:

VISITORS: Tim Meehean, Dave Rice and Joel Wendt

1. **Call Meeting to Order:** Tim Meehean called to meeting to order at 10:00 am.
2. **Elect Chairman:** Tim Meehean called for nominations for the Committee Chair. Richard Berndt nominated Ron Mittelsteadt. Bill Zeitz nominated Jim Alber. There were no other nominations. Tim Meehean called for a vote. 3 votes for Jim Alber and 2 votes for Ron Mittelsteadt. Jim Alber was elected chair.
3. **Elect Vice Chairman:** Jim Alber called for nominations. Jim Alber nominated Bill Zeitz. Motion by Bailey, second by Alber to cast a unanimous vote for Bill Zeitz as Vice Chairman. All ayes. Motion carried.
4. **Elect Secretary:** John Bailey nominated Richard Berndt. Motion by Ron Mittelsteadt, second by Bailey to close the nominations. All ayes, motion carried. Motion by Bailey, second by Zeitz to cast a unanimous vote for Richard Berndt as Secretary. All ayes, motion carried.
5. **Approval of Minutes from April 15, 2010 Meeting:** Motion by Bailey, second by Berndt to approve the minutes as printed. All ayes, motion carried.
6. **Review of Vouchers:** Vouchers were reviewed and placed on file.
7. **Year to Date Budget Report:** The year date budget report was reviewed.
8. **2011 Maintenance Department Budget:** The preliminary 2011 budget was reviewed and discussed. Motion by Berndt, second by Zeitz to approve the 2011 budget as presented. All ayes, motion carried.
9. **Public Comment:** Dave Rice gave an update on the maintenance department activities.
10. **Possible Tree Removal – Humane Society:** Joel Wendt reported that there are two trees that present a danger to the Humane Society building. The Maintenance Department will take care of their removal.
11. **Update on Back-up Generator:** Joel Wendt reported that the problems with the back-up generator have been fixed. The work was done under the warranty and therefore there was no cost to the County.
12. **RFP's for Cleaning the Courthouse:** Tim Meehean and Joel Wendt reported the RFP for cleaning the courthouse was advertised in the paper. Joel had a walk through with the interested parties. Bids are due at the end of the week. If the committee would like to proceed with contracting the cleaning of courthouse the cost information should be available for next month's meeting. It was suggested that if the committee decides to proceed then the contract probably shouldn't start until after the construction project is completed.

13. Items for next month's agenda:

1. Energy Conservation Possibilities
2. Maintenance Tractor Update
3. Possible Formation of an Ad Hoc Committee to Explore Fairground Usage
4. Disposition of the Dirt Piles Leftover from the Construction Project

14. Set Next Meeting Date: June 17, 2010 at 9:30 a.m. Lincoln County Service Center.

15. Adjourn: Motion by Alber, seconded by Zeitz to adjourn the meeting at 10:38 a.m. All ayes, motion carried.