

**Meeting Minutes of
Lincoln County Public Property Committee
Tuesday, January 18, 2011 5:00 p.m.
Lincoln County Service Center Room 107
Merrill, Wisconsin**

MEMBERS PRESENT: Jim Alber, Bill Zeitz, Richard Berndt, John Bailey, and Ron Mittelsteadt

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz and Dave Rice

1. **Call Meeting to Order:** Bill Zeitz called the meeting to order at 5:01 p.m.
2. **Approval of Minutes of last meeting:** Motion by Mittelsteadt, second by Bailey to approve the minutes as printed. All ayes, motion carried.

Jim Alber joined the meeting at 5:05 p.m. and started to run the meeting.
3. **Review of Vouchers:** The report was placed on file.
4. **Year to Date Budget Report:** The report was placed on file.
5. **Public Comment:** There was no public comment.
6. **Current Phone Company:** Scholz explained who our current local and long distance service is through. The committee requested that the IT director look to see if there are any hidden charges and fees. Scholz will report back to the committee next month.
7. **Site visit to Barron County to look over bio-mass facility:** Scholz will contact Barron County to look at possible dates of March 22 and 29.
8. **Bidding for Courthouse Cleaning:** Scholz indicated that Joel Wendt, Charlie George, and Ron Mittelsteadt met at the Courthouse to review what Developmental Disabilities could do for cleaning in the Courthouse. Part of the work would be bid out. RFP's are planning to go out and be back by next meeting. Motion by Alber, second by Berndt to put out an RFP for cleaning other than what Developmental Disabilities can do. Motion carried all yes
10. **Kitchen Air Make-Up Unit at the Jail Addition:** Half of the fix that needs to be done was reported to the Building Committee, but the second part of the fix was not so it will be put on next month's agenda. Motion by Alber, second by Bailey to encourage the Building Committee to look for long term fix for the problem.
11. **Building Project Update:** Mittelsteadt updated the committee on the progress of the building. They are in the cleaning stages and are looking to set up an Open House.
12. **Items for next month's Agenda:**
 - a. Barron County
 - b. RFP for Cleaning
 - c. Update on Phone Charges
 - d. Kitchen Air Make-Up at the Jail
 - e. Storage Location for Antique Furniture at the Courthouse
 - f. Moving the Courthouse
 - g. Fairgrounds Update

13. **Set Next Meeting Date:** February 24, 2011 at 7:00 p.m. Lincoln County Service Center.
14. **Adjourn:** Motion by Berndt, second by Zeitz to adjourn the meeting at 5:32 p.m. All ayes, motion carried.