

**Meeting Minutes of
Lincoln County Public Property Committee
Thursday, December 15, 2011 7:00 p.m.
Lincoln County Service Center Room 248
Merrill, Wisconsin**

MEMBERS PRESENT: Jim Alber, Bill Zeitz, Richard Berndt, Ron Mittelsteadt, and John Bailey

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz, Dave Rice, Debbie Moellendorf, and Brad Becker

1. **Call Meeting to Order:** Chair Alber called the meeting to order at 7:01 p.m.
2. **Approval of Minutes of last meeting:** Motion by Berndt, second by Alber to approve the minutes from the last meeting. All ayes.
3. **Public Comment:** None
4. **Review of Vouchers:** The vouchers were placed on file.
5. **Year to Date Budget Report:** Zeitz asked about the amount of money in the fairgrounds maintenance account. Randy indicated there is about \$18,000 in there. Motion by Bailey, second by Alber to have the Maintenance Director come up with a list of maintenance items at the Fairgrounds and to put together the project for paving the bad areas at the Fairgrounds and to request funding from this year to be used for next year for the paving project. All ayes.
6. **Fairground Lease Agreement**
 - **User Group Feedback:** Debbie Moellendorf was at the meeting as Art Lersch was not able to attend this meeting. A handout of the minutes was given to the committee. They indicated that the user group would like each user group to come to the committee for their individual lease agreement. Motion by Zeitz, second by Mittelsteadt to have each user group come to the committee with their proposal for their lease agreement. Alber talked about using specific monies from user group fees to be used for the groups' specific needs. After discussion, the motion was withdrawn. For next month the lease agreement will be put on the agenda to be looked at further. There will be a report back on the management group part of the meeting. Debbie indicated the next meeting will be January 4, 2012 and they will come back to the committee with recommendations for next month.
7. **Estimates for Our Way Kitchen:** Motion by Alber, second by Zeitz to go with the low bid from J & J Lee Construction. Their bid was \$4,694.00. Total material cost that the County will purchase is \$10,071.21. All ayes.
8. **Purchase of Brush Hog:** Motion by Mittelsteadt, second by Zeitz to purchase option 3; the Simplicity from Trantow's at the cost of \$2,399.00 which was the low estimate received. All ayes.
9. **Items for Next Month's Agenda:**
 - a. Lease Agreement-Our Way Homes
 - b. Lease Agreement-Fairgrounds
 - c. Lease Agreement-Management User Group
 - d. Parking lot at the Jail
 - e. List of Maintenance items for the Fairgrounds and the Project for Paving

10. **Next Meeting Date:** The next meetings will be January 19, 2012 and February 16, 2012.

11. **Adjourn:** Motion by Zeitz, second by Berndt to adjourn the meeting at 8:05 p.m.