

**Meeting Minutes of
Lincoln County Public Property Committee
Wednesday, May 16, 2012 7:00 p.m.
Lincoln County Service Center Room 248
Merrill, Wisconsin**

MEMBERS PRESENT: Bill Zeitz, David Fox, Ramona Pampuch, and Graham Rankin

MEMBERS NOT PRESENT: Jim Alber

VISITORS: Randy Scholz, Don Keck, and Brad Becker

1. **Call Meeting to Order:** Bill Zeitz called the meeting to order at 7:00 p.m.
2. **Approval of Minutes of last meeting:** Motion by Fox, second by Rankin to approve the minutes.
3. **Public Comment:** None
4. **Review of Vouchers:** A question came up about the money spent at the Courthouse for locks. Randy said that should have been billed to the building project so the maintenance budget will be changed for the next meeting. The report was placed on file.
5. **Year to Date Budget Report:** Same question about the vouchers and Randy will follow through to make sure that gets changed. The report was placed on file.
6. **Report to Lease Fairgrounds:**
 - a. **Lincoln County Rodeo Association:** The Lincoln County Rodeo Association had an application in to lease the Fairgrounds. The reason it came before the committee is because it is longer than five days. Motion by Fox, second by Rankin to approve. All ayes.
 - b. **Lincoln County Fair Association:** The Lincoln County Fair Association had to lease the Fairgrounds for longer than five days as well. Motion by Zeitz, second by Fox to approve. All ayes.
7. **Focus on Energy-Energy Audit:** Don Keck from Focus on Energy was there to explain the audits and to give his recommendations to the committee. In the future the Maintenance Director will bring back recommendations for implementation.
8. **Options for Tomahawk Annex:** Randy explained to the committee that the previous committee asked to wait to bring this forward so the new committee members could talk about it. Randy said there looks like a viable option for moving the Annex to a new location. Motion by Fox, second by Zeitz to instruct Randy to move forward with looking at all options including the one he discussed to the committee. All ayes.
9. **Maintenance Department 2013 Preliminary Budget:** Randy went through the budget and indicated there is not a lot of room to make changes. Most are set costs like the heating, electricity, cleaning. Motion by Pampuch, second by Rankin to approve and move this forward to the Finance Committee. All ayes.
10. **CIP Request to Pave Fairgrounds for 2013:** This has been talked about several times and with the limited amount in the budget for the fairgrounds budget the committee wanted a CIP for next year for paving the fairgrounds. The cost estimate is approximately \$20,000. Motion by Fox, second by Pampuch to approve to move forward. All ayes.

11. **Report on Inspection of Fairground Grandstands:** Randy went through the inspection report in detail. Motion by Pampuch, second by Zeitz to have Randy get estimates from contractors to make repairs to grandstands so they are suitable for this season. Motion by Zeitz, second by Rankin to close under the grandstands because of the inspection report. All ayes.
12. **Convene into closed session pursuant to sec. 19.85(1)(c), Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee.**
 - a. Maintenance Director Screening

Motion by Zeitz, second by Pampuch to convene into closed session pursuant to sec. 19.85(1)(c), Stat., for considering employment, promotion, compensation or performance evaluation data of any public employee. Roll call vote. All ayes.

13. **Reconvene into open session and take any action necessary on item(s) discussed in closed session**

Motion by Rankin, second by Fox to reconvene into open session. Roll call vote. All ayes.
Motion by Fox, second by Zeitz to set May 22 for interviews for the Maintenance Director position starting at 10:00 a.m.

14. **Items for Next Month's Agenda:**
 - a. Fairground Association update for activities at fairgrounds
 - b. Annex update
15. **Next Meeting Date:** The next meeting will be May 22 at 10:00 .m.
16. **Adjourn:** Motion by Rankin, second by Pampuch to adjourn the meeting at 9:40 p.m.