

**Meeting Minutes of
Lincoln County Public Property Committee
Wednesday, January 16, 2013 7:00 p.m.
Lincoln County Service Center Room 248
Merrill, Wisconsin**

MEMBERS PRESENT: Bill Zeitz, David Fox, Jim Alber, and Graham Rankin

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz, Rusty DeBroux, Art Lersch, Dale Christiansen, Brad Becker, and Patti Malm

1. **Meeting to Order:** Bill Zeitz called the meeting to order at 7:00 p.m.
2. **Approve Minutes of December 19th meetings:** Motion by Zeitz, second by Rankin amend item eleven in the minutes to say that the "Highway department can give estimates to do concrete work at the Maintenance Shop". All ayes.
3. **Public Comment:** None.
4. **Review of Vouchers:** Vouchers were placed on file.
5. **Year to Date Budget Report:** Report was placed on file.

The committee now went to item 8.

8. **Probation & Parole Request for Rent at Annex:** Discussion was held on the space usage of the Tomahawk Annex. Bill Zeitz asked Patti Malm to pay \$100.00 for the space used by Probation and Parole. Patti said no money is available at this time. If rent has to be paid for space, they will probably quit offering services in Tomahawk. It was decided to lay this over until the next meeting to approve a Motion of Understanding (MOU). A copy of the MOU will be sent to Patti for review before the next Public Property meeting.

The committee then returned to item 6.

6. **User Group Expo-Center:** Dale Christianson met with Agra and presented a set of prints of the proposed Expo Center. It would seat 3,400 people and be big enough to accommodate all various usages. A dollar amount that Agra would contribute was not available yet. They would like to meet with County officials to discuss future details. Randy will send a letter from the County to Agra to establish communications. It was noted that the project would have to be put out on bids. Art Lersch stated that the drafted by-laws are done and that he is working on a business plan. A User Group meeting was set up for January 30, 2013 at 6:30 p.m.
7. **Fairgrounds Insurance Utilization:** Lay over until the next month's meeting.
9. **Facility Usage Agreement:** It was decided to let the New County Clerk and County Administrator review the usage agreement.
10. **Safety Building Entrance Additional Funding:** Motion by Zeitz, second by Rankin to move forward with an amended resolution to obtain an additional \$100,000 to move forward with the jail entrance project. All ayes.

11. **Plumbing/Concrete Renovation at Maintenance Shop:** Rusty said the Finance Committee took no action and recommended that this project be included in the CIP process for a request for 2014. The Public Property committee wants to move forward with the project. Motion by Alber, second by Fox to move forward with this as a permanent location and to request CIP monies for 2013. All ayes.
12. **Committee Secretary Election:** Motion by Zeitz, second by Fox to nominate Rankin to be secretary for the committee. A unanimous vote was cast for Rankin. All ayes.
13. **Fair Association Lease:** Motion by Fox, second by Rankin to approve the lease agreement. All ayes.
14. **Our Way Lease Agreement:** The lease agreement will be laid over until next month's meeting.
15. **Items for Next Agenda:**
 - User Group Expo Center
 - Fairgrounds Insurance Utilization
 - Probation and Parole –M.O.U. Agreement
 - Safety Building Entrance Project Funding
 - Plumbing/Concrete Renovation at Maintenance Shop
 - Our Way Lease Agreement
 - Humane Society
16. **Set Next Meeting Date:** The next meeting will be Wednesday, February 20th at 7:00 p.m.
17. **Adjourn:** Motion by Rankin, second by Fox to adjourn the meeting at approximately 8:18p.m. All ayes.