

**Meeting Minutes of
Lincoln County Public Property Committee
Wednesday, February 20, 2013 at 7:00 p.m.
Lincoln County Service Center Room 248
Merrill, Wisconsin**

MEMBERS PRESENT: Bill Zeitz, David Fox, and Graham Rankin

MEMBERS NOT PRESENT: Jim Alber

VISITORS: Rusty DeBroux, Art Lersch, Tim Grueling, Brad Becker, Dick Stoeckmann, Dale Christiansen, Pete Annis and Pat Hinner

1. **Meeting to Order:** Bill Zeitz called the meeting to order at 7:00 p.m.
2. **Approve Minutes of January 16th meeting:** Motion by Rankin, second by Fox to approve the minutes from the last meeting. All ayes.
3. **Public Comment:** None.
4. **Review of Vouchers:** Vouchers were placed on file.
5. **Year to Date Budget Report:** Rusty will check the budget items for the next meeting.
6. **Probation & Parole M.O.U. for Tomahawk Annex:** Motion by Zeitz, second by Rankin to accept the revised M.O.U. and present it to Probation & Parole as their final offer. All ayes.
7. **User Group Expo-Center:**
 - **By-Laws-** Art Lersch handed out copies of the Corporation Counsel's response to the drafted by-laws. Art will compare the response and by-laws to address the concerns. Art went through some of the items with the committee. He encouraged everyone to read through the response from the County. Bill Zeitz suggested that an outside audit be done once a year of the User Group Books. This idea will be added to the by-laws. A question was asked about insurance issues. Art stated this is being looked at.
 - **Business Plan-** Bill Zeitz suggested bringing in events to keep young people's interest. Art stated the two biggest concerns are front money, and expenses. Bill suggested having a meeting with County and State dignitaries to find out what kind of support there is for an Expo-Center. He stated the State Tourism is a big item. It was stated that the Expo-Center would bring in a lot of revenue to the County as a whole. Tim Grueling from Agra said the building could be done in stages, as an alternative to spread the cost out.
8. **Architectural Plans for Fair Grounds Building:** Bill thinks the County should pay for architectural plans. Pat Hinner from Agra said the "City Council is excited and supportive of the Expo-Center. He also suggested building the Expo-Center in phases and looking into more cost effective ways to move forward with the project. Pete Annis said the architect should present options for the Committee to look at. The Public Property Committee will hold a special meeting Monday, March 4th, at 7:00 p.m. at the Lincoln County Service Center, Room 248 concerning architectural plans, by-laws and a business plan for the Expo-Center.
9. **Fairgrounds Insurance Utilization:** This item was laid over until the next meeting.
10. **Safety Building Entrance Additional Funding:** Rusty reported that the County Board passed the resolution and he will be moving forward to put the project out for bids.

11. **Plumbing/Concrete Renovation at Maintenance Shop:** Rusty is putting together R.F.P.'s for this project and it will be put out for bids as soon as possible.
12. **Our Way Lease Agreements for Group Homes:** Motion by Rankin, second by Fox to accept the Lease Agreement for Our Way Homes. It was noted that a 2% increase on lease prices will be added in for next year's leases.
13. **Items for Next Agenda:**
 - 2012 Budget Modifications
 - 2012 Contingency Request
 - User Group Expo-Center
 - Facility and Usage Agreement
 - Safety Building Entrance Update
 - Plumbing/Concrete at Maintenance Shop Update
 - Fairground Insurance Utilization
14. **Set Next Meeting Date:** A special meeting will be held Monday, March 4th at 7:00 p.m. in Room 248. The next regular meeting will be Wednesday, March 20 at 7:00 p.m.
15. **Adjourn:** Motion by Fox, second by Rankin to adjourn the meeting at approximately 9:02 p.m. All ayes.