

**Meeting Minutes of**  
**Lincoln County Public Property Committee**  
**Monday August 19, 2013 at 7:00 p.m.**  
**Lincoln County Service Center Room 248**

**Merrill, Wisconsin**

**Members Present:** Bill Zeitz, David Fox, Graham Rankin, Jeff Hetfeld. (Jim Alber, absent).

**Administration:** Randy Scholz.

**Visitors:** Kortney Pike, Pete Annis.

1. **Meeting to Order:** Chairman Zeitz called the meeting to order at 7:00 p.m.
2. **Approval of Minutes:** *M/S, Zeitz/Rankin. All ayes.*
3. **Public Comment:** None.
4. **Review of Vouchers:** Place on File.
5. **Budget Report:** Place of File.
6. **User Group: Expo-Center.** Mr. Annis presented a handout exhibiting berm structures. In addition, he handed out a copy of a petition that is being circulating asking petitioners to show support for the Expo-Center. Expo-Center will be left on the agenda for next meeting.
7. **Jail entrance project update:** Mr. Scholz indicated the project is 3 weeks "out". There were some material delays. The delay would not add to the overall cost and there is a savings if the maintenance department did the landscaping.
8. **Maintenance shop project update:** The project is completed.
9. **Our Way Lease:** Mr. Scholz indicated the lease would be month by month until they could move into a new building.  
*M/S, Fox/Rankin to approve the lease. All ayes.*
10. **User Groups Gas/Electric use at Fairgrounds:** The discussion centered on how to appropriately charge users for utilities. Mr. Scholz will bring a more accurate accounting to the next meeting.
11. **Request for Limited Time Employees:** Mr. Scholz made a request to hire additional help for the maintenance staff. The options were to hire 2, 12 week employees (1 summer and 1 winter) or 1 20hr. /wk. year round. The seasonal employees would cost \$11,520/yr. and the other option would cost \$26,000.  
*M/S, Fox/Zeitz to approve the hiring of 2 LTE. All ayes.*
12. **Fairground Facilities/Possible RFP:** Discussion centered around how to best investigate and gather information on the construction of a berm type grandstand. *M/S, Fox, Zeitz to direct Mr. Scholz investigate costs and design of berm system construction. All ayes.*

13. **Closed Session:** *M/S, Zeitz/Hetfeld to convene to closed session to review Maintenance Director Applications. Randy Scholz and Kortney Pike were invited to attend. All ayes.*
14. **Open Session:** *M/S, Zeitz/Rankin to reconvene to open session. All ayes. M/S, Hetfeld/Zeitz to interview the top 3 candidates on September 5, 2013 beginning at 9:00 a.m. All Ayes.*
15. **Select next meeting date:** Next meeting set for Sept. 5, 2013 at 9:00 a.m.
16. **Adjourn:** *M/S, Fox/Zeitz to adjourn 8:36 p.m. All ayes.*