

Public Property Committee
Minutes: Meeting Dec. 20, 2013. 9:00 a.m.
Lincoln County Service Center Rm. 248

1. **Call to Order:** Chairman Zeitz at 9:00 a.m. Supervisors present; Jeff Hetfeld, Bill Zeitz, Dave Fox, Graham Rankin. Jim Alber (absent). Visitors present; Patrick Gierl, Dale Christiansen, Pete Annis, Gene Bebel, and Garth Swanson.
2. **Approval of Minutes:** Dec. 3 meeting. *M/S, Hetfeld/Rankin. All ayes*
3. **Public Comment:** Pete Annis: Mr. Annis wished to comment concerning a letter from the Nov. meeting. It was decided to "take up" the comment at another meeting in the future.
4. **Review of vouchers:** Place on file.
5. **Year to date budget report:** Place on file.
6. **User Group Expo-Center:** It was decided to move the User Group report to the next meeting. Mr. Rankin suggested dropping the word "expo" from the user group title. The new user group title will be "Fairgrounds and Marketing User Group".
7. **Economic Development Corporation Director report regarding grant funding for fairgrounds':**

In an e-mail from Susan Ryman to Patrick Gierl, Mrs. Ryman stated, *"A full feasibility study can cost anywhere from \$50,000 and over. I am currently working on an application for the rural business enterprise grant through the USDA. This is the best program to fit our needs. The funds are awarded for 2014 so, the full study may not be done in 60 days. I am compiling the economic impact of rural fairgrounds and will have the information shortly after the first of the year. This also, includes event recruitment information"*.

Mr. Gierl indicated that the Samuel Group has offered to help with the study.

Mr. Annis would like to have the information for the user group before the end of the 90 day deadline (*Report to County Board*). Mr. Annis also, indicated that some of the information in the feasibility study has already been done for the user group.

Mr. Bebel believes that any grant possibilities would not be available until 2015. However, the study could provide assistance to the staff for planning.

Mr. Christiansen felt we needed to continue to move forward.
8. **Update on information obtained regarding site study at the Fairgrounds as directed by County Board:** Mr. Gierl did not have a cost on the utilities for the fairgrounds at this point. He did indicate that the utility cost would be for the restroom upgrade and replacement. There are no utility costs for the "berm system" type grandstand. Other costs that are unknown at this time are the upgrades that have to be made according the city ordinance 113-161 that include required parking, lights, and drainage etc. that are all related to grandstand construction. Mr. Gierl will be attending the next City Planning Commission meeting. Mr. Zeitz commented that he thought city officials will be supportive and obstacles would be held to a minimum.

Mr. Gierl presented the group with a map which included an overlay showing a possible placement of the grandstand and new restrooms. A discussion followed concerning the various possibilities of facility placement including requiring vendors to remove and/or move their buildings to accommodate placement of the grandstand and associated facilities.

A berm system type grandstand would cost approximately \$1.2 million. This cost includes everything except seats. Mr. Gierl indicated that there would a possibility to purchase individual seats from the metro-dome. They will be up for sale in the near future. This purchase would be for 2500 seats.

The Mudrovich Group offered assistance at no charge to develop an RFP for the construction to the berm system. The committee decided to decline the offer.
9. **Report on the progress wiring project at the Schultz Building:**

Mr. Gierl received 3 bids for the electrical work of the School House, Schultz Building, and Cattle Barn. The state inspector indicated that there was no need for exit lights in the Cattle Barn. However, if the county continued to store items in the barn the building would have to be brought up to commercial standards. Storage revenue from last year totaled \$5600. The cost to upgrade to commercial standard is prohibitive. Stored items do not have to be moved out for this year.

A bid of \$5490 has been accepted from Strassman Electric for updating a service panel and related wiring and adding exit lighting in the Schulz Building and the School House.

The fire department will inspect the electrical conditions after this year's fair to determine what else needs to be done.

- 10. Tomahawk Annex Lease-approve addendum:** *M/S, Fox/Zeitz to approve addendum. All ayes.*
- 11. Update on sale of Forward House pursuant to Forestry Committee meeting:** Forestry agreed to sell the property. Since the property was not delinquent on taxes it was suggested to sell the property as soon as possible. **The Forestry committee has given approval to move forward with selling the home and Mr. Kleinschmidt and Mr. Gierl will get a value of the property and forward this on to the Forestry committee for approval at their January meeting.**
- 12. Request for credit card for miscellaneous purchases for Maintenance Director:** Mr. Gierl feels having a credit card would expedite purchases of parts, etc. for the maintenance department. *M/S, Zeitz/Hetfeld to obtain a credit card with a \$2000 limit for the authorized use by Mr. Patrick Gierl and Mr. Dave Rice. All ayes.*
- 13. Set next meeting date:** Call of the chair.
- 14. Adjourn:** *M/S, Rankin/Fox. All ayes.* 10:20 am.

Submitted by Jeff Hetfeld, Secretary for Public Property Committee.