

**Lincoln County-Pine Crest Nursing Home
Minutes of Monday June 17, 2013 Board of Trustees Meeting
Pine Crest Nursing Home Conference Room**

Members present: Ron Krueger, Paul Gilk, Robert Weaver, Kathy Wulf and Bill Zeitz

Not Present:

Visitors: Lisa Gervais, Administrator, Sheri Lawrence, DON

Call to Order - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 8:00 a.m. by Chair Kathy Wulf.

Approval of Minutes-Motion by Ron Krueger, seconded by Bill Zeitz to approve the minutes of the May 20, 2013 meeting. Motion carried. All Ayes.

Census Report – The census report for May was reviewed. Motion by Ron Krueger, seconded by Paul Gilk to accept the census report. Motion carried. All Ayes.

Review Vouchers – May 2013 vouchers were reviewed.

Financial Report – The May 2013 financial report was discussed and reviewed. Motion by Bill Zeitz, seconded by Ron Krueger to approve the financial report. Motion carried. All Ayes.

Overview of Pine Crest Care Delivery System – Ms. Gervais updated the Trustees on the flexing of staffing to stay consistent with the census and the status of the nursing department. Sheri Lawrence, DON reported to the Trustees that all nursing positions are now filled and the goal is to use no agency beginning in July. This should help eliminate excess hours and expenses. Lisa Gervais also reported on the preparation for state survey with all the staff and a discussion was held on the 5 Star Rating as well as the quality measures for the facility.

Next Meeting – The next meeting is scheduled for Monday, July 22, 2013 at 8:00 a.m. at Pine Crest.

Adjournment - Motion by Ron Krueger, seconded by Paul Gilk to adjourn. Motion carried. All Ayes. Meeting adjourned at 8:47 a.m.

Minutes prepared by Lisa Gervais.