

Lincoln County-Pine Crest Nursing Home
Minutes of Monday April 21, 2014 Board of Trustees Meeting
Pine Crest Nursing Home Conference Room

Members present: Ron Krueger, Paul Gilk, Robert Weaver, Kathy Wulf and Bill Zeitz

Not Present:

Visitors: Lisa Gervais, Administrator, Mindy Meehean, Interim DON, Randy Scholz, Kim Heller, Larry Lester, Patrick Gierl, Dan Leydet, Tim Meehean, Dawn Bergs.

Call to Order - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 8:02 a.m. by Chair Kathy Wulf.

Approval of Minutes-Motion by Ron Krueger, seconded by Paul Gilk to approve the minutes of the March 17, 2014 meeting. Motion carried. All Ayes.

Contingency Request for Electrical Panel- Patrick Gierl gave information on In The Light Electrical coming in at the lowest bid for the replacement of the electrical panel. The bid came in at \$88,400. A motion by Bob Weaver to accept the bid from In The Light and request the funding come from the contingency fund and seconded by Bill Zeitz. Motion carried. All Ayes.

2013 Audit Report-Kim Heller and Larry Lester from Wipfli presented the 2013 Audit Report for Pine Crest Nursing Home. Industry trends were discussed. Motion by Bob Weaver, seconded by Ron Krueger to accept the 2013 Audit Report. Motion carried. All Ayes.

Census Report – The census report for March was reviewed. Motion by Bill Zeitz, seconded by Ron Krueger to accept the census report. Motion carried. All Ayes.

Review Vouchers – March vouchers were reviewed.

Financial Report – The updated February and March financial report was discussed and reviewed. Motion by Paul Gilk, seconded by Bob Weaver to approve the financial report. Motion carried. All Ayes.

Overview of Pine Crest Care Delivery System –Ms. Gervais gave a verbal update on the continued recruitment for the DON role. Mindy Meehean was introduced as the Interim DON. Ms. Gervais also discussed the survey prep for staff that will take place in the next 2 months as the annual survey window will open up soon.

Next Meeting – The next meeting is scheduled for Monday, May 19, 2014 at 8 a.m. at Pine Crest.

Adjournment - Motion by Ron Krueger, seconded by Kathy Wulf to adjourn. Motion carried. All Ayes. Meeting adjourned at 10:26 am.

Minutes prepared by Lisa Gervais.