

Lincoln County-Pine Crest Nursing Home
Minutes of Tuesday June 17, 2014 Board of Trustees Meeting
Pine Crest Nursing Home Conference Room

Members present: Ron Krueger, Paul Gilk, Kathy Wulf and Bill Zeitz

Not Present: Robert Weaver

Visitors: Lisa Gervais, Administrator, Mindy Meehan, Interim DON

Call to Order - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 8:05 a.m. by Chair Kathy Wulf.

Approval of Minutes-Motion by Ron Krueger, seconded by Bill Zeitz to approve the minutes of the May 20, 2014 meeting. Motion carried. All Ayes.

Census Report – The census report for May was reviewed. Motion by Bill Zeitz, seconded by Ron Krueger to accept the census report. Motion carried. All Ayes.

Review Vouchers – May vouchers were reviewed.

Financial Report – The May financial report was discussed and reviewed. Motion by Paul Gilk, seconded by Ron Krueger to approve the financial report. Motion carried. All Ayes.

Review of Administrators Time Sheets –A review of the Administrator’s time sheets and requests off were done.

Update of Strategic Planning Process-Ms. Gervais gave a verbal update on the strategic planning process. All members were invited to the next meeting on June 24, 2014. The focus will be satisfaction surveys for staff, families and residents. A discussion took place on the various kind of information that will need to be reviewed and looked at prior to moving forward. A request from Paul Gilk for Ms. Gervais to bring to a future meeting regarding demographic information on admissions.

Update of Family Council Meeting in June-Ms. Gervais gave a verbal update on the next upcoming Family Council meeting that will take place on June 19, 2014 from 5:30-6:30pm. Some of the topics to be discussed are: strategic planning, feeding tubes and other treatment options in advanced dementia.

Next Meeting – The next meeting is scheduled for Monday July 21, 2014 at 8 a.m. at Pine Crest.

Adjournment - Motion by Ron Krueger, seconded by Kathy Wulf to adjourn. Motion carried. All Ayes. Meeting adjourned at 8:47 am.

Minutes prepared by Lisa Gervais.