

**Lincoln County-Pine Crest Nursing Home
Minutes of Monday October 20, 2014 Board of Trustees Meeting
Pine Crest Nursing Home Conference Room**

Members present: Ron Krueger, Kathy Wulf , Bill Zeitz and Robert Weaver, Paul Gilk

Not Present:

Visitors: Lisa Gervais, Administrator, Mindy Meehan, Director of Nursing

Call to Order - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 8:05 a.m. by Chair Kathy Wulf.

Approval of Minutes-Motion by Ron Krueger, seconded by Bill Zeitz to approve the minutes of the September 15, 2014 meeting. Motion carried. All Ayes.

Census Report – The census report for September was reviewed. Motion by Bill Zeitz, seconded by Ron Krueger to accept the census report. Motion carried. All Ayes.

Review Vouchers – September vouchers were reviewed.

Financial Report – The September financial report was discussed and reviewed. Motion by Ron Krueger, seconded by Kathy Wulf to approve the financial report. Motion carried. All Ayes.

Review of Administrators Time Sheets –A review of the Administrator’s time sheets was done.

Update of Strategic Planning Process-

- 1) Approval to utilize Wipfli for a Comprehensive Strategic Market and Financial Analysis to further strategic planning. A motion to have Wipfli do a Comprehensive Strategic Market and Financial Analysis was made by Bob Weaver and seconded by Paul Gilk. Motion carried. All Ayes.

Annual Recertificaton Survey Results-Ms. Gervais gave a verbal report on the recent recertification survey conducted by the State of Wisconsin.

Ms. Gervais also reported to the committee that Pine Crest was asked to host the Department of Health Service Forum on January for area nursing home staff.

Next Meeting – The next meeting is scheduled for Monday November 17, 2014 at 8 a.m. at Pine Crest.

Adjournment - Motion by Ron Krueger, seconded by Paul Gilk to adjourn. Motion carried. All Ayes. Meeting adjourned at 9:08 am.

Minutes prepared by Lisa Gervais.