

**Lincoln County-Pine Crest Nursing Home**  
**Minutes of Monday November 17, 2014 Board of Trustees Meeting**  
**Pine Crest Nursing Home Conference Room**

**Members present:** Ron Krueger, Kathy Wulf , Bill Zeitz and Robert Weaver, Paul Gilk

**Not Present:**

**Visitors:** Lisa Gervais, Administrator, Mindy Meehan, Director of Nursing

**Call to Order** - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 8:00 a.m. by Chair Kathy Wulf.

**Approval of Minutes**-Motion by Ron Krueger, seconded by Bob Weaver to approve the minutes of the October 20, 2014 meeting. Motion carried. All Ayes.

**Census Report** – The census report for October was reviewed. Motion by Bill Zeitz, seconded by Paul Gilk to accept the census report. Motion carried. All Ayes.

**Review Vouchers** – October vouchers were reviewed.

**Financial Report** – The October financial report was discussed and reviewed. Motion by Bill Zeitz, seconded by Paul Gilk to approve the financial report. Motion carried. All Ayes.

**Review of Administrators Time Sheets** –A review of the Administrator’s time sheets was done.

**Update of Strategic Planning Process-**

- 1) Ms. Gervais updated the members on the progress of the Market Study and Financial Analysis from Wipfli. Information is being gathered and will be sent to Wipfli upon request to assist in this study. Tentative date will be mid January for any reports to be available.

**Proceeds from Vending Machines-** A motion was by Ron Krueger and seconded by Bob Weaver to utilize the funds from the vending machines to purchase employee gift certificates. Motion carried. All Ayes.

**Next Meeting** – The next meeting is scheduled for Monday December 15, 2014 at 8 a.m. at Pine Crest.

**Adjournment** - Motion by Ron Krueger, seconded by Kathy Wulf to adjourn. Motion carried. All Ayes. Meeting adjourned at 8:58 am.

Minutes prepared by Lisa Gervais.