

Lincoln County-Pine Crest Nursing Home
Minutes of Monday June 20, 2016 Board of Trustees Meeting
Pine Crest Nursing Home Conference Room

Members present: Bob Weaver, Kathy Wulf, Paul Gilk, Bill Zeitz and Ron Krueger

Not Present:

Visitors: Lisa Gervais, Administrator, Mindy Meehan, Director of Nursing, Tim Meehan, Accountant, Randy Scholz, Administrative Coordinator, Robert Lee, Lincoln County Board Chair, Dan Leydet, Finance Director, Kurt Berner, Samuels Group, David Kimball, ADG, Justin Fischer, RW Baird, Loretta Baughan, County Board Supervisor.

Call to Order - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 7:58 a.m. by Chair Kathy Wulf.

Presentation by ADG and Samuels Group on Possible Building Project-Erin Murray from ADG gave a presentation on the potential new build of a Rehab wing and Special Care wing as well as some updates in the current building. Discussion held. Kurt Berner from Samuels Group was also present and gave an update on Samuels's role in the potential building project as well as how budgeting is done. Discussion was held.

Options for Bonding on Potential Building Project-Justin Fischer from RW Baird gave a presentation to those present on the options for securing bonding for the potential building project. Discussion took place. Robert Weaver made a motion seconded by Paul Gilk to approve option #2 which provides \$9,640,000 of principle for the project. Motion passed by voice vote.

Approval of Minutes-Motion by Ron Krueger, seconded by Robert Weaver to approve the minutes of the May 23, 2016 meeting. Bill Zeitz called for discussion on minutes. Bill Zeitz requested a correction in the minutes to a past meeting when there was a decision made regarding the building project and he voted "no". Bill Zeitz stated he would like the minutes to reflect this. Lisa Gervais asked which minutes he was referring to. Lisa Gervais explained that if a roll call vote was not called for an individual "no" vote would not have been recorded.

Robert Weaver called the question. Motion passed by voice vote.

Census Report-The census report for May was reviewed. It was requested to separate the "Hospice" and "Palliative" residents be separate for a more accurate reflection of resident categories. Lisa Gervais will make this change. Motion by Bill Zeitz, seconded by Paul Gilk to approve the May census report. Motion carried. All Ayes.

Review of Vouchers-May vouchers were reviewed.

Financial Report-The May financial report was discussed and reviewed. Motion by Ron Krueger and seconded by Kathy Wulf to approve the May financial report. Motion carried. All Ayes.

Responsibility of the Pine Crest Board of Trustees- Bill Zeitz discussed the duties of the Pine Crest Board of Trustees. Bill Zeitz stated that the Board of Trustees is to report to the County Board two (2) times per year with updates. Bill Zeitz also stated that there are specific duties as an "oversight" committee. Discussion was held.

Pine Crest Updates-Lisa Gervais gave a verbal update on the work the facility and staff are doing on quality and the quality measures.

Bill Zeitz discussed the charge nurse positions on the weekends. Mindy Meehean and Lisa Gervais explained the on call nursing supervisor as well as the responsibility of nurses vs charge nurse.

Next Meeting – The next meeting is scheduled for Monday July 18, 2016 at 8 a.m. at Pine Crest Nursing Home, Conference Room

Adjournment - Motion by Bob Weaver, seconded by Ron Krueger to adjourn. Motion carried. All Ayes. Meeting adjourned at 10:55 am.

Minutes prepared by Lisa Gervais.