

**Lincoln County-Pine Crest Nursing Home**  
**Minutes of Monday April 20, 2015 Board of Trustees Meeting**  
**Pine Crest Nursing Home Conference Room**

**Members present:** Ron Krueger, Kathy Wulf , Bill Zeitz and Robert Weaver, Paul Gilk

**Not Present:**

**Visitors:** Lisa Gervais, Administrator, Mindy Meehan, Director of Nursing, Randy Scholz, Kim Heller, Wipfli, Larry Lester, Wipfli, Tim Meehan, Accountant, Dawn Bergs, Dan Leydet.

**Call to Order** - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 8:01 a.m. by Chair Kathy Wulf.

**Approval of Minutes**-Motion by Ron Krueger, seconded by Paul Gilk to approve the minutes of the March 23, 2015 and April 7, 2015, 2014 meeting with a correction. Motion carried. All Ayes.

**2014 Audit Report** – Kim Heller and Larry Lester from Wipfli present the 2014 Audit Report for Pine Crest Nursing Home. Industry trends as well as strategic planning was discussed.

**Census Report**-The census report for March was reviewed. Motion by Bill Zeitz, seconded by Ron Krueger to approve the March census report. Motion carried. All Ayes.

**Review Vouchers** – March vouchers were reviewed.

**Financial Report** – The March financial report was discussed and reviewed. Motion by Ron Krueger, seconded by Bob Weaver to approve the financial report. Motion carried. All Ayes.

**Review of Administrators Time Sheets** –A review of the Administrator’s time sheets was done.

**Review of Staffing**-Ms. Meehan gave a verbal update on number of openings and the current recruitment process. Discussion took place on the various positions at Pine Crest.

**Next Meeting** – The next meeting is scheduled for Monday May 18, 2015 at 8 a.m. at Lincoln County Service Center.

**Adjournment** - Motion by Ron Krueger, seconded by Kathy Wulf to adjourn. Motion carried. All Ayes. Meeting adjourned at 9:58 am.

Minutes prepared by Lisa Gervais.