

Lincoln County-Pine Crest Nursing Home
Minutes of Monday July 20, 2015 Board of Trustees Meeting
Pine Crest Nursing Home Conference Room

Members present: Ron Krueger, Kathy Wulf , Bill Zeitz and, Paul Gilk, Robert Weaver

Not Present:

Visitors: Lisa Gervais, Administrator, Mindy Meehan, Director of Nursing, Shelley Hersil and Dan Marzu

Call to Order - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 8:02 a.m. by Chair Kathy Wulf.

Approval of Minutes-Motion by Ron Krueger, seconded by Bill Zeitz to approve the minutes of the June 15, 2015 meeting. Motion carried. All Ayes.

Census Report-The census report for June was reviewed. Motion by Bill Zeitz, seconded by Paul Gilk to approve the June census report. Motion carried. All Ayes.

Review Vouchers – June vouchers were reviewed.

Financial Report – The June financial report was discussed and reviewed. Motion by Paul Gilk, seconded by Bill Zeitz to approve the financial report. Motion carried. All Ayes.

Community Garden Update-Shelly Hersil and Dan Marzu-Shelley Hersil gave committee members an update of the grant that was received. Dan Marzu and Shelley Hersil explained what the funding would provide. A discussion took place on parking and it was noted that parking along Memorial Drive would provide easy access. Once guidelines and land use forms are finalized, Shelley will forward these to Lisa Gervais for review by committee.

Smoking Policy-A discussion took place on wellness in the community and our current smoking policies. Shelley Hersil and Lisa Gervais reviewed our current policies for both Pine Crest and the County. Committee members decided to take no action at this time regarding our smoking policies.

Strategic Plan Update-Lisa Gervais gave a verbal update on the information regarding what an appropriate mix of the building could be based on the market study and financial analysis that was done by Wipfli. After a discussion a motion by Robert Weaver, seconded by Paul Gilk to approve resolution 2015-08- 33. Motion carried with 4 ayes and 1 no.

Hiring Process-Discussion was held on the current hiring process for internal positions. Lisa Gervais gave committee members a verbal update on the process. No further action taken.

Review of Administrators Time Sheets –A review of the Administrator’s time sheets was done.

Review of Staffing-Ms. Meehan gave a verbal update on number of openings.

Next Meeting – The next meeting is scheduled for Monday August 17, 2015 at 8 a.m. at Pine Crest Nursing Home, Conference Room

Adjournment - Motion by Ron Krueger, seconded by Kathy Wulf to adjourn. Motion carried. All Ayes. Meeting adjourned at 8:37 am.

Minutes prepared by Lisa Gervais.