

**Lincoln County-Pine Crest Nursing Home  
Minutes of Monday November 16, 2015 Board of Trustees Meeting  
Pine Crest Nursing Home Conference Room**

**Members present:** Ron Krueger, Bob Weaver, Kathy Wulf and Paul Gilk

Not Present: Bill Zeitz

**Visitors:** Lisa Gervais, Administrator, Mindy Meehan, Director of Nursing, Tim Meehan, Accountant

**Call to Order** - The Pine Crest Nursing Home Board of Trustees Meeting was called to order at 8:03 a.m. by Kathy Wulf.

**Approval of Minutes**-Motion by Ron Krueger, seconded by Bob Weaver to approve the minutes of the October 19, 2015 meeting. Motion carried. All Ayes.

**Census Report**-The census report for October was reviewed. Motion by Paul Gilk, seconded by Ron Krueger to approve the October census report. Motion carried. All Ayes.

**Review of Vouchers**-October vouchers were reviewed.

**Financial Report**-October financial report was discussed and reviewed. Motion by Bob Weaver, seconded by Ron Krueger to approve the financial report. Motion carried. All Ayes.

**Strategic Plan –**

1. Use of a Construction Manager- Discussion was held on the job site meeting that was held on November 4, 2015. Ms. Gervais gave a verbal report on the meeting and tours given. After a discussion was held on the importance of a construction manager, a motion was made by Bob Weaver to authorize Pine Crest Nursing Home Administrator to interview and hire a construction manager for the building/renovation project. Motion was seconded by Paul Gilk. Motion carried. All Ayes.

**Review of Administrators Time Sheets** –A review of the Administrator’s time sheets was done.

**Next Meeting** – The next meeting is scheduled for Monday December 21, 2015 at 8 a.m. at Pine Crest Nursing Home, Conference Room

**Adjournment** - Motion by Paul Gilk, seconded by Ron Krueger to adjourn. Motion carried. All Ayes. Meeting adjourned at 9:26 am.

Minutes prepared by Lisa Gervais.