

**Lincoln County
Solid Waste Committee Meeting
Wednesday, April 24, 2013
Landfill Office, Merrill, WI**

1. **Meeting called to order at 6:00 p.m.**
Members present: Fox, Loka, Rankin, Vander Sanden & Breitenmoser. **Others present:** Dan Miller, Curt Madsen – TRC Solutions, Inc., Randy Scholz.

13. **Work Order Authorization** – Additional Engineering Expenses. Miller explained that there were two documents to consider; a change order and a work authorization to appropriate funds from the unrestricted cash reserves for engineering work. The change order covers additional expense to prepare and respond to an incompleteness letter from DNR for the Plan of Operation and to authorize a routine yearly general assistance appropriation (money in the budget). The work authorization is for the engineering time to supervise and document work for the new cell construction and for a capping soil onsite investigation. Madsen explained what type of work is included in the work authorization and why there were overruns in the Plan of Operations budget. The change order totals \$79,600 (including \$45,000 general assistance budgeted expense) and the work authorization totals \$221,379. M/S: Loka, Vander Sanden to approve the change order and the work authorization. Motion carried; all ayes. (Madsen left the meeting at this point).

2. **Minutes of March 6, 2013** were approved as printed by M/S: Rankin / Vander Sanden – all voting aye.

3. **Review vouchers** – March vouchers were made available and reviewed by Committee members.

4. **Waste tonnage and leachate reports** – Miller reviewed the leachate and waste volume reports for the Committee. Leachate production is down approximately 960,000 gallons from the same period last year resulting in a savings of about \$33,000 in treatment costs. Garbage volume continues to trend down from the same period last year from major haulers. All other waste materials hauled to the landfill are down as well. Miller explained specific items that he charted and graphed to illustrate the trends since 2008. Reports to be placed on file.

5. **Financial Reports** – Miller went through Statement of Operations and Cash Flow Statements for year to date and February and March, 2013 and the expense tracking report for the landfill expansion project. Expansion expenses to date total about \$1.3 million and are in line with estimated costs. Reports placed on file.

6. **2014 Preliminary Budget and CIP Plan Items** - Miller went through the proposed budget revenues and expenses for 2014. The total budget would equal \$1,866,207. M/S: Loka and Fox to approve the 2014 preliminary budget and forward to Finance. Motion carried with all voting aye. Miller explained the CIP items and how they will be funded

along with his rating of importance. The Committee confirmed a rating of 4 for the loader and the compactor and approved the CIP request items and forward to Finance by M/S: Fox and Breitenmoser, all voting aye.

7. **Budget Modification** – 2012 budget. Miller explained that the modification was required to balance the 2012 budget. M/S: Fox and Loka to approve the budget modification; all ayes.
8. **Manager's report** – Written report was distributed and explained by Miller and placed on file.
9. **Customer Contracts** – Geiss, Inc. and Northern Waste, Inc. Miller explained why he offered Geiss, Inc. a discount contract and what the discount rate would be. M/S: Loka, Vander Sanden to approve the discount contract with Geiss, Inc. Motion carried; all ayes. Miller explained the offer to Northern Waste, Inc. to replace their existing contract with a new one that commits them to the entire life of the new landfill, terms within the offer and protections and how it was tied to a commitment from Oneida County. After discussion M/S: Vander Sanden and Rankin to approve the contract offer contingent upon Northern Waste signing a contract for 5 years with Oneida County to haul Oneida County Transfer Station waste to Lincoln County. Motion carried; all ayes.
10. **Oneida County Waste Discussions** – no further discussion necessary as it was covered in no. 9 above.
11. **Recycling** – E-Waste Collection for Helping Hands. Miller explained this was a follow up to last meeting's discussion on recycling options. He learned that because Helping Hands is a registered Collector of E-Waste with the DNR, they would be responsible for all of the reporting to DNR of volumes and types collected. Helping Hands would supply the containers for the collection and coordinate pick up of items from our drop off site. We would charge nominal fees to cover expenses but it should help out our residents looking for places to dispose of the items. M/S: Vander Sanden and Loka to work with Helping Hands to create a drop off site for electronic items banned from the landfill. Motion carried; all ayes.
12. **Landfill Expansion Project Update** - Miller covered some of this in his Manager's Report but stated the contract for the cell construction should be here next week for awarding to Merrill Gravel. It is anticipated that they will begin sometime in June.
13. **Work Order** was moved to first discussion item on the agenda.
14. **Closed Session** pursuant to Sec. 19.85 (1)(c) Wis. Stat for the purpose of annual performance evaluation of the Solid Waste Manager. M/S: Vander Sanden and Loka to go into closed session. Motion Carried; all ayes via roll call vote.

- 15. Reconvene into open session** and take any necessary action. M/S: Vander Sanden and Loka to reconvene into open session and to let the record reflect that the Committee gave Miller a very satisfactory review. Motion Carried by roll call vote; all ayes.
- 16. Next meeting Date** – June 12, 2013 at 6:00 p.m. at the Landfill Office.
- 17. Adjourn at 7:20** p.m. by M/S: Vander Sanden / Fox; all voting aye.

**Minutes prepared by,
Dan Miller
Solid Waste Manager**