

**Lincoln County
Solid Waste Committee Meeting
Wednesday, March 25, 2015
Landfill Office, Merrill, WI**

1. **Meeting called to order at 6:00 p.m.** by Chairman Vander Sanden.
Members present: Vander Sanden, Loka and Schwartzman; Pike was absent. Others present were Dan Miller, Landfill Manager and Randy Scholz, Administrative Coordinator.
2. **Minutes of February 18, 2015** were approved as printed by Motion/ Second (M/S) - Schwartzman/Loka; all ayes.
3. **Review Vouchers - February - 2015** vouchers were made available and reviewed by Committee members; placed on file.
4. **Waste tonnage and leachate reports** – Miller explained the report components and reviewed the waste volume and leachate reports for the Committee. Garbage volume is trending downward about 3.5% from major haulers and 3% as a component of all waste categories over the same period last year. Advanced Waste is behind by nearly 10% from last year's volumes, Baumgart has shown a 5.5% increase in volume over last year to this point and DC Disposal has brought in a significant amount of demolition material.

The wet weather in 2013/2014 is still influencing leachate production resulting in a total of 5.82 million gallons produced this past year with nearly 995,000 gallons more than last year going to Merrill or PCA for treatment. River View continues to haul on an as needed basis since February since conditions are finally drying up. The financial impact was an increase of about \$30,000 over treatment and hauling costs from 2013. Reports to be placed on file.

5. **Financial Reports** – Miller went through Statement of Operations and Cash Flow Statements for the month of February for 2015. We invoiced nearly \$68 thousand in the month and expensed about \$35 thousand in operational costs. The unrestricted cash reserves balance stands at just under \$2.4 million to use for capital expenses and restricted reserves stand at \$4.4 million for closure and long term care. Reports to be placed on file.
6. **Manager's report** – Written report was handed out at the meeting. Miller explained major points. Report placed on file.
7. **2014 Budget Modification** – Miller explained that the modification was necessary to reconcile accounts for a balanced budget. It exceeds 10% of the original approved budget due to increased revenues from the WPS ash project as well as additional expense incurred for placement of the ash and installing a temporary cover over the center of the landfill. Also DNR required an input of over \$1.3 million to the future closure and long term care fund to catch the account up to state requirements. The fund had fallen behind due to smaller than required additions in the past based upon errors in estimates of percent of the landfill occupied by waste. The account is now in compliance with the DNR minimum required balance. M/S Loka/Schwartzman to approve the budget modification and forward to Finance and the County Board for approval; motion carried all ayes.
8. **Addendum to Advanced Disposal 2015 Contract** - Miller explained that Advanced has been bypassing the landfill all winter except for a few loads and feels that we need to "sweeten the pot" to get them to bring more waste to our facility. He prepared some spreadsheets to illustrate what impact earlier discount options would look like. M/S Loka/Schwartzman to approve amending the Purchase of Services

Agreement with Advanced Waste to grant earlier discounts at 3,000 and 7,000 ton thresholds instead of 5,000 and 10,000 tons. Motion carried; all ayes.

9. **Supervisory Control and Data Acquisition (SCADA) system repair proposal** - Miller explained that by reviewing the necessary components of the system, not installing touch screens at each panel but reader screens instead and eliminating altering the programming for the flair, the proposed not to exceed price has been reduced from \$115,000 to just under \$65,000. M/S Vander Sanden/Schwartzman to accept the revised proposal and authorize the repair to the system. Motion carried; all ayes.
10. **Closed Session pursuant to Sec 19.85 (1)(c) Wisconsin Statutes for the purpose of annual performance evaluation of the Solid Waste Manager** – M/S Loka/Schwartzman to go into closed session and allow Miller and Scholz to remain in the closed session meeting. Roll call vote with all three members voting aye.
11. **Reconvene into open session and take any necessary action** – M/S to return to open session and to let the record reflect that the Committee gave Miller an excellent evaluation. Roll call vote with all three members voting aye.
12. **Set next meeting date** – The next meeting will be April 22, 2015 at the Landfill Office starting at 6:00 p.m.
13. **Adjourn** - at 6:35 p.m. by M/S - Schwartzman/Loka - all ayes.

Minutes prepared by Dan Miller, Solid Waste Manager