

## COMMUNITY CARE CONNECTIONS OF WISCONSIN

### Board Meeting Minutes: Draft

**DATE:** Wednesday, August 27, 2014  
**PLACE:** CCCW Rice Lake Office – 2500C South Main Street, Rice Lake, WI  
**TIME:** 1-3 p.m.  
**PRESENT:** Board Members Ken Day, Peter DeSantis, Dee Kittleson, Bob Kopisch, David Markert, Janis Ribbens, Donna Rozar, Dale Schleeter, and Bob Weaver  
**EXCUSED:** Sam Hardin  
**OTHERS PRESENT:** Jim Canales, CCCW Chief Executive Officer; Jody Kohl, CCCW Chief Human Resources and Information Officer, Mark Hilliker, CCCW Chief Operating Officer; Jason Taylor, CCCW Chief Financial Officer

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1. The meeting was called to order at 1 p.m. by Board Chair Janis Ribbens.
2. Public comment given by Jackie Szehner, CCCW Health & Wellness Coordinator, on concern with the board going into Closed Session during the course of this meeting.
3. Motion by David Markert, seconded by Ken Day, to approve the Minutes dated July 23, 2014. All voted in favor; Motion carried.
4. Board Updates/Education
  - A. Administrative Updates.
    - i. The space being leased for the CCCW Marshfield location may be rented to a new tenant. Jason Taylor is evaluating options for leasing new space.
    - ii. Communication from DHS indicates that effective January 2015, a limited number of behavioral health benefits will be included in the Family Care package. The likely cost impact for 2015 is very minimal, if any. In 2016, a larger number of behavioral health benefits will be included in the Family Care benefit package for members with mental health and substance abuse issues that are often identified through a secondary diagnosis of mental health or substance abuse. This would cause a significant expenditure increase for CCCW at that time.
    - iii. Fiscal challenges have been identified through an analysis of elevated care costs seen in our northwest service region for residential and institutional placements. This is due to a number of reasons, including: 2014 began with more placements than budgeted for due to additional placements made by NorthernBridges in the second half of 2013; a significantly larger number of people enrolling in Family Care and wanting to continue their residential care paid for through CCCW; and the limited number of community-based alternatives available in the northwest. Challenges were also faced in this area due to the need for CCCW to renegotiate a large number of existing residential care plans in order to maintain placements for the members involved. These variables

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have resulted in CCCW seeing an additional cost of \$8000 per day in the first 8 months of 2014. Strategies are being put into place to address the cost issues associated with residential and institutional placements.

### B. Monitoring Reports

- i. Monthly Income Statement. The income statement is reflective of the challenges faced for CCCW with its northwest residential costs with a net income loss of a little less than \$1.8 million.
- ii. Quarterly Quality Indicator Report. This report was provided to the board for review. Board comment was made on the high number of members who self-direct in Langlade County.

### 5. Board Discussion/Action

- A. Review/Reaffirm Section 3 of Board Policy Manual. This agenda item will be moved to the September 2014 Board Meeting.
- B. Review the 2015 Budget Development Assumptions. CFO Jason Taylor provided the key areas focused on each year. These include:
  - i. Member enrollment projections
  - ii. Projected staffing levels
  - iii. Member initiative(s) costs
  - iv. Proposed CCCW employee wage modifications
  - v. CCCW employee benefit cost projections
  - vi. Provider rate modifications
  - vii. Capital investments (i.e., Information Technology)

Motion by Donna Rozar to accept the 2015 budget assumptions as presented; seconded by David Markert. All voted in favor; Motion carried.

### 6. Motion to go Into Closed Session

Ken Day read the motion to go into Closed Session pursuant to Section 19.85(1)(e), Wis. Stats., for the purpose of considering employment, promotion or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, including discussion of performance of administrative employees. Motion seconded by David Markert. Roll call vote taken; Aye votes by Markert, Day, Kittleson, Ribbens, Rozar, and DeSantis. Nay votes by Kopisch, Schleeter, and Weaver. Motion carried.

### 7. Return to Open Session.

### 8. Two announcements were made for action taken in Closed Session:

- The April 23, 2014 Closed Session Minutes were approved.
- An interview will be set up between the CCCW Board and COO Mark Hilliker for consideration of a promotion within the CCCW organization.

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9. Next Meeting Agenda Items
  - Monitoring Reports
    - Monthly Income Statement
  - Board Discussion/Action
    - Review and Reaffirm Section 3 of Board Policy Manual (Executive Limitation Policies)
    - Review and Reaffirm Section 4 of Board Policy Manual (CEO/Board Relationship Policies)
    - Approve the 2015 Budget Development Assumptions
10. The next Board meeting will occur on **Wednesday, September 24, 2014, at Noon at CCCW's Rice Lake location – 2500C South Main Street, Rice Lake, WI 54868.**

October's meeting will occur on October 8, 2014 from 1-3 p.m.

11. There being no further business, the meeting was adjourned with a Motion from Ken Day; seconded by Dee Kittleson. All voted in favor; Motion carried.
12. Meeting adjourned at 3:14 p.m.

Respectfully submitted by Tara Adam, CCCW Executive Assistant