

**Meeting Minutes of
Lincoln County Administrative and Legislative Committee
December 4, 2015 at 8:30 am.
Lincoln County Service Center Room 248**

MEMBERS PRESENT: Robert Lee, Robert Weaver, Greta Rusch, Patricia Woller, Hans Breitenmoser, Jr, Julie Allen, and James Alber

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz, Debbie Moellendorf, N.L. Bergstrom, Chris Marlowe, Rick Wolf, Travis Spoehr, Art Lersch, Ken Maule

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:35 a.m.
2. **Election of Vice Chair:** Nomination by Bob Lee for Bob Weaver. No other nominations. Motion to close nominations with unanimous consent for Bob Weaver by Bob Lee, Second by Woller. All ayes.
3. **Approval of Minutes from Previous Meeting:** Motion by Woller with a second by Alber to approve the previous minutes from the November 6, 2015 meeting. All ayes.
4. **County Board YTD Budget Report:** County Clerk Marlowe was in attendance and gave his report. Motion by Alber, second by Weaver to place on file. All ayes.
5. **Departmental Reports**
 - a. **Information Technology Activity and Financial Reports:** IT Director Spoehr went over his report. Motion by Woller, Second by Allen to place on file. All ayes.
 - b. **Corporation Counsel Activity and Financial Reports:** Corporation Counsel Bergstrom went over her report. Motion by Weaver, Second by Woller to place on file. All ayes.
 - c. **Veteran Service Activity and Financial Reports:** VA officer Wolf went over his report. Motion by Weaver, Second by Allen to place on file. All ayes.
 - d. **Administrative Coordinator Activity and Financial Reports:** Administrative Coordinator Scholz went over his report. Motion by Rusch, second by Weaver. All ayes.
6. **Request for Proposal Award for HP Computer Workstation and Monitor Purchase – Information Technology Department:** IT Director Spoehr told the committee the reasons for the proposal and his recommendations. Motion by Breitenmoser and second by Allen to accept recommendations made by IT Director Spoehr. All ayes.
7. **WACEC North Central Region Annual Meeting Invitation and Agenda:** Debbie Moellendorf, UW Extension, explained the reason for the meeting and handed out the updated agenda and packet for the meeting. Information only.
8. **Broadband Update:** Administrative Coordinator Scholz indicated that he met with Frank Maydak, General Manager and VP of Frontier for Wisconsin. Mr. Maydak indicated that Lincoln County has hit the jackpot as far as broadband and that in 2016 it should be coming to Lincoln County. They will essentially put as much fiber and layout the full plan in 2016 and 2017. Mr. Maydak will give a presentation to County Board in either February or March. Information only.

9. Request to fill authorized position(s)

- a. Administration – Personnel Specialist: Administrative Coordinator Scholz explained the reason for the vacancy for the Personnel Specialist position and the need to replace it. Motion by Weaver, Second by Rusch to fill it.

Motion to enter closed session and to allow Randy and Nancy to remain in the meeting by Weaver, Second by Rusch. Roll call vote. All ayes.

CLOSED SESSION:

10. Convene into closed session pursuant to sec. 19.85(1) (c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.

- a. Corporation Counsel – Yearly Evaluation

To come into open session motion by Woller, second by Rusch. Roll call vote. All ayes.

OPEN SESSION:

11. Take any necessary action on item discussed in closed session: Motion by Lee, Second by Woller for an excellent evaluation for Nancy Bergstrom. All ayes.

12. Set Next Meeting: January 4, 2015 at 9:00 a.m.

13. Adjourn: Motion by Allen, Second by Woller to adjourn the meeting at 9:25 a.m. All ayes.

Minutes prepared by Randy Scholz