

**Meeting Minutes of  
Lincoln County Administrative and Legislative Committee  
Monday, January 4, 2016 at 9:00 am.  
Lincoln County Service Center Room 248**

**MEMBERS PRESENT:** Robert Lee, Robert Weaver, Greta Rusch, Patricia Woller, and Julie Allen

**MEMBERS NOT PRESENT:** Hans Breitenmoser, Jr. and James Alber

**VISITORS:** Randy Scholz, Travis Spoehr, Debbie Moellendorf, Rick Wolf, NL Bergstrom, Scott Kwiecinski, Russ Grefe, Wayne Zimmerman

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 9:00 a.m.
2. **Election of Vice Chair:** From previous agenda. No action taken.
3. **Approval of Minutes from Previous Meeting:** Motion by Rusch with a second by Woller to approve the previous minutes from the December 4, 2015 meeting. All ayes.
4. **County Board YTD Budget Report:** Chairman Lee indicated that County Clerk Marlowe was unavailable to attend the meeting and that he stated there were not any issues with the budget.
5. **Departmental Reports**
  - a. **Information Technology Activity and Financial Reports:** IT Director Spoehr went over his report. Motion by Weaver, Second by Allen to place on file. All ayes.
  - b. **Corporation Counsel Activity and Financial Reports:** Corporation Counsel Bergstrom went over her report. Motion by Rusch, Second by Woller to place on file. All ayes.
  - c. **Veteran Service Activity and Financial Reports:** VA officer Wolf went over his report. Motion by Woller, Second by Rusch to place on file. All ayes.
  - d. **Administrative Coordinator Activity and Financial Reports:** Administrative Coordinator Scholz went over his report. Motion by Weaver, second by Woller to place on file. All ayes.
  - e. **UW-Extension Activity and Financial Reports:** Debbie Moellendorf and staff went over their reports. Motion by Allen, second by Rusch to place reports on file. All ayes.
6. **Memorandum of Understanding between Lincoln County Veteran Service Office and Housing Authority of the City of Merrill:** Scott Kwiecinski from Horizon Development Group Inc. gave an update to the committee on the reason for the Memorandum of Understanding and the purpose of the Rural Grant. Motion by Woller, Second by Weaver to allow Rick Wolf to sign Memorandum of Understanding on behalf of the county. All ayes.
7. **Set Next Meeting:** Feb. 5, 2016 at 8:30 a.m.
8. **Adjourn:** Motion by Woller, Second by Allen to adjourn the meeting at 9:35 a.m. All ayes.

Minutes prepared by Randy Scholz