

**Meeting Minutes of  
Lincoln County Administrative and Legislative Committee  
Monday, April 4, 2016 at 9:00 am.  
Lincoln County Service Center Room 248**

**MEMBERS PRESENT:** Robert Lee, Robert Weaver, Greta Rusch, Patricia Woller, Hans Breitenmoser, Jr, and Julie Allen,

**MEMBERS NOT PRESENT:** James Alber excused

**VISITORS:** Randy Scholz, Travis Spoehr, Debbie Moellendorf, NL Bergstrom, Matt Bremer, Chris Marlowe, Art Lersch, Tammy Hansen, and Melissa Yates

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 9:00 a.m.
2. **Approval of Minutes from Previous Meeting:** Motion by Woller with a second by Allen to approve the previous minutes from the March 7, 2016. All ayes.
3. **County Board YTD Budget Report:** County Clerk Marlowe gave his report. Motion by Woller, second by Rusch to place on file. All ayes.
4. **Departmental Reports**
  - a. **Information Technology Activity and Financial Reports:** IT Director Spoehr went over his report. Motion by Breitenmoser, Second by Rusch to place on file. All ayes.
  - b. **Corporation Counsel Activity and Financial Reports:** Corporation Counsel Bergstrom went over her report. Motion by Weaver, Second by Woller to place on file. All ayes.
  - c. **Veteran Service Activity and Financial Reports:** VA officer Wolf was not able to attend the meeting. Motion by Rusch, Second by Woller to place on file. All ayes.
  - d. **Administrative Coordinator Activity and Financial Reports:** Administrative Coordinator Scholz went over his report. Motion by Allen, second by Rusch to place on file. All ayes.
5. **EO Johnson Print Service Contract Amendment:** IT Director Spoehr explained the amendment is because the County's overall printing is less than the current contract. The county will save about \$100 per month by amending the current contract. Motion by Rusch, Second by Waller to approve signing the amended contract. All ayes.
6. **Wisconsin Nutrition Education Program Agreement Letter between UW-Extension & Lincoln County:** Tammy Hanson from UW-Extension explained the program. Motion by Weaver, Second by Rusch, to have Administrative Coordinator Scholz sign the letter. All ayes.
7. **2015 Budget Modification & Carryover Request – UW Extension:** UW-Extension department head Debbie Moellendorf explained the request. Motion by Weaver, Second by Breitenmoser to approve. All ayes.
8. **2015 Budget Modification & Contingency Request – Administrative Department:** Administrative Coordinator Scholz explained that the contingency request was because of a

retirement and the doubling of advertising cost for filling vacant positions. Motion by Allen, Second by Woller to approve. All ayes.

- 9. 2015 Budget Modification – Corporation Counsel Department:** Corporation Counsel Bergstrom explained the reason for the budget modification. Motion by Rusch, Second by Breitenmoser to approve. All ayes.
- 10. 2015 Budget Modification & Carryover Request – Veteran Service Department:** Administrative Coordinator Scholz explained request was routine. Motion by Allen, Second by Breitenmoser to approve. All ayes.
- 11. Resolution Recognition of Earth Day Activates:** Administrative Coordinator Scholz explained that supervisor Alber was not able to attend the meeting today. Supervisor Alber brings this resolution to the County Board most years. Motion by Lee, Second by Allen to forward to County Board. All ayes.
- 12. Resolution Recognition of April as Fair Housing Month:** Administrative Coordinator Scholz explained this is a resolution that Lincoln County has to pass every year because the County belongs to the Community Development Block Grant Consortium. Motion by Rusch, Second by Weaver to forward to County Board. All ayes.
- 13. Review of County Board Reorganization Meeting:** The committee advised the County Clerk to include in his letter to county board supervisors that all committee seats are open during the reorganization meeting, following the election. He should also include that all seats are for two years, until the next reorganization meeting.
- 14. La Crosse County Resolution in Opposition to the UW-Cooperative Extension Multi-County Reorganization Plan:** UW-Extension department head Debbie Moellendorf updated the County on the reorganization plan. The committee did not take action.
- 15. Set Next Meeting:** Monday May 2, 2016 at 9:00 am
- 16. Adjourn:** Motion by Breitenmoser, Second by Allen to adjourn the meeting at 10:05 a.m. All ayes.

Minutes prepared by Randy Scholz