

**Meeting Minutes of
Lincoln County Administrative and Legislative Committee
Monday, October 3, 2016 at 9:00 a.m.
Lincoln County Service Center Room 257**

MEMBERS PRESENT: Robert Weaver, Hans Breitenmoser, Jr, Patricia Woller and Julie Allen

MEMBERS NOT PRESENT: Robert Lee and Paul Gilk

VISITORS: Randy Scholz, Chris Marlowe, Debbie Moellendorf, David Smith, Dan Marzu, and Will Andresen

1. **Call Meeting to Order:** Vice Chair Weaver called the meeting to order at 9:00 a.m.
2. **Approval of Minutes From Previous Meeting:** Motion by Woller, second by Allen to approve the previous minutes. All ayes.
3. **Departmental Reports:**
 - a. **Information Technology Activity and Financial Reports:** IT Director Smith went over his report. Report was placed on file.
 - b. **Corporation Counsel Activity and Financial Reports:** Corporation Counsel Bergstrom was not at the meeting due to a meeting with North Central Health Care.
 - c. **Veteran Service Activity and Financial Reports:** VA officer Wolf was not at the meeting due to attending mandatory training.
 - d. **UW-Extension Activity and Financial Reports:** Department head Moellendorf went over her reports. Report was place on file.
 - e. **Administrative Coordinator Activity and Financial Reports:** Administrative Coordinator Scholz went over his report. Report was placed on file.
4. **Update on Memorandum of Understand between UW- Extension and Lincoln and Marathon Counties for sharing a Cooperative Extension Agricultural Development Educator:** UW-Extension's Interim North Central Regional Director Will Andreson explained that Marathon County has chosen to withdraw from the MOU for the Agriculture Development Educator. Andreson is looking at how this portion of the position will be paid for as the UW moves forward with their new structure and will get back with the Committee in the future.
5. **Bids Awarded For Gateway Refresh – Upgraded components for telephone system – IT Department:** IT Director David Smith indicated the reason for the RFP and recommended approving CDW for \$42,259.95, which was low bid. Motion by Allen, second by Breitenmoser to approve as recommended by IT Director Smith. All ayes.
6. **Resolution Opposing Efforts to Make County Veterans Service Officer Optional:** Administrative Coordinator Scholz indicated Rick Wolff, Veterans Service Officer, asked to have this on the agenda for information purposes for this month, and he will bring it back next month.
7. **Set Next Meeting:** November 7, 2016 at 9:00 a.m.
8. **Adjourn:** Motion by Allen, second by Woller to adjourn the meeting at 9:48 a.m. All ayes.