

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Monday, December 6, 2010 at 8:00 a.m.
Lincoln County Service Center – Room 107**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Patricia Woller, Arlene Meyer, Ron Krueger, Greta Rusch, and Dan Caylor

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz, Sheila Pudelko, Nancy Bergstrom, Ray Bloomer, Jerry Jagmin, and Don Schlising

1. **Call Meeting to Order:** Chairman Lussow called the meeting to order at 8:00 a.m.

Arlene Meyer arrived at 8:10 a.m.

2. **Approval of Minutes from Previous Meeting:** Motion by Krueger, second by Woller to approve the minutes of the previous meeting. All ayes, motion carried.
3. **Request to Fill Patrol Superintendent Position:** Highway commissioner Jerry Jagmin was there to present the reasons for filling the position. Jerry indicated they would fill the current superintendent position and then not back fill it if they refill the position from internally. Motion by Woller, second by Krueger to approve. All ayes, motion carried.
4. **Government Service Project Request for Information:**
 - a. **Administrative**
 - b. **Corporation Counsel**
 - c. **Information Technology**

All the requests were submitted and discussion was held. The committee looked at the information. Randy indicated to the committee if there was anything they would like to add to please contact the appropriate department.

5. **Departmental Reports**
 - a. **Corporation Counsel Activity and Financial Reports:** The report was placed on file.
 - b. **Administrative Coordinator Activity and Financial Reports:** The report was placed on file.
 - c. **Information Technology Activity and Financial Reports:** Don Schlising would like to thank his staff for all their hard work they have done with the ADRC. Rusch indicated that the ADRC only has positive comments about the transition with the IT department. The report was placed on file.
6. **County Board YTD Budget Report:** Randy Scholz indicated that Sheila Pudelko would be presenting the report in the future. It appears the budget was going to go over but after talking with the Finance Director, Sholz indicated the incorrect number was put in for the library portion of the budget and the correct amount is budgeted for and will be corrected at the end of the year. The report was placed on file.

Closed Session

7. Convene into Closed Session pursuant to Sec. 19.85 (1) (e) Wis. Stats. For considering employment, promotion, compensation or performance evaluation data of any public employee
 - a. Administrator Coordinator Evaluation

Motion by Caylor, second by Woller to convene into closed session pursuant to Sec. 19.85 (1) (e) Wis. Stats. For considering employment, promotion, compensation or performance evaluation data of any public employee. Roll call vote. All ayes, motion carried.

Motion by Caylor, second by Meyer to re-convene into open session. Roll call vote. All ayes, motion carried.

Open Session

8. **Take any action necessary on item(s) discussed in closed session.**
 - a. Administrator Coordinator Evaluation: Motion by Woller, second by Lussow to give the Administrative Coordinator a very favorable review. All ayes, motion carried.
9. **Set Next Meeting:** The Committee set the next meetings for January 3, 2011 and February 7, 2011 at 8:00 a.m.
10. **Adjourn:** Motion by Caylor, second by Krueger to adjourn. All ayes, motion carried. The meeting adjourned at approximately 8:40 a.m.