

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Tuesday, March 1, 2011 at 10:00 a.m.
Lincoln County Service Center – Room 107**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Patricia Woller, Ron Krueger, Greta Rusch, and Dan Caylor, and Arlene Meyer

MEMBERS NOT PRESENT:

VISITORS: Sheila Pudelko, Don Schlising, Kevin Kleinschmidt, Randy Scholz, and Nancy Bergstrom.

1. **Call Meeting to Order:** Chairman Lussow called the meeting to order at 10:00 a.m.
2. **Approval of Minutes from Previous Meeting:** Motion by Krueger, second by Woller to approve the minutes of the previous meeting. All ayes, motion carried.
3. **Authorization to replace Forester Position and Wave 90 day Hiring Freeze:** Motion by Meyer, second by Woller approve the hiring and waving the hiring freeze. Kevin Kleinschmidt the Forestry Administrator was there to discuss the reason for needing to fill the position. Discussion was held on the 90 day hiring freeze with the consensus to bring it to Personnel Committee to review the resolution currently in place. This item will be placed on next month's agenda for Personnel.
4. **County wide Labor Management Options:** Randy Scholz received feedback from the committee to the presentation at the County Board. After the committee's consent was to move forward. Scholz outlined the committee structure to be three County Board members, three Department Head members and Randy, and 7 union members with alternates for the unions as well. The committee would be a sub-committee and give recommendations to various committees depending on the subject matter and not directly to the County Board. Motion by Lussow, second by Woller to move forward with the plan as presented and bring a resolution to the Administrative & Legislative Committee next month. All ayes, motion carried.
5. **Departmental Reports**
 - a. **Corporation Counsel Activity and Financial Reports:** The report was placed on file.
 - b. **Administrative Coordinator Activity and Financial Reports:** The report was placed on file.
 - c. **Information Technology Activity and Financial Reports:** The report was placed on file.
6. **County Board YTD Budget Report:** The report was placed on file.

CLOSED SESSION

7. Convene into Closed Session pursuant to Sec. 19.85 (1) (e) Wis. Stats. To consider the employment, promotion, compensation or performance evaluation data of any public employee and/or bargaining reasons require a closed session.
 - a. Administrator Coordinator Evaluation

Motion by Caylor, second by Krueger to convene into closed session pursuant to Sec. 19.85 (1) (e) Wis. Stats. For considering employment, promotion, compensation or performance evaluation data of any public employee and/or bargaining reasons require a closed session and allow the Administrative Coordinator to remain in closed session as well. Roll call vote. All ayes, motion carried.

Motion by Caylor, second by Lee to re-convene into open session. Roll call vote. All ayes, motion carried.

OPEN SESSION

8. Take any necessary action on Items Discussed in Closed Session
 - a. Administrator Coordinator Evaluation: Motion by Caylor, second by Woller give Randy Scholz a very favorable review.

11. **Set Next Meeting:** The Committee set the next meetings for April 11, 2011 at 8:00 a.m. and May 2, 2011 at 9:00 a.m.

12. **Adjourn:** Motion by Krueger, second by Caylor to adjourn. All ayes, motion carried. The meeting adjourned at approximately 10:50 a.m.