

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Monday, July 11, 2011 at 9:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Patricia Woller, Dan Caylor, Greta Rusch, Ron Krueger, and Arlene Meyer

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz, Don Schlising, Sheila Pudelko, and Nancy Bergstrom

1. **Call Meeting to Order:** Chairman Lussow called the meeting to order at 9:00 a.m.
2. **Approval of Minutes from Previous Meeting:** Motion by Woller, second by Krueger to approve the minutes of the previous meeting. All ayes, motion carried.
3. **Departmental Reports**
 - a. **Information Technology Activity and Financial Reports:** The report was placed on file.
 - b. **Corporation Counsel Activity and Financial Reports:** The report was placed on file.
 - c. **Administrative Coordinator Activity and Financial Reports:** The report was placed on file.
4. **County Board YTD Budget Report:** The report was placed on file.
5. **County Board 2012 Budget and – 5, 10, 15% Contingency Options:** The County Clerk Sheila Pudelko presented her 2012 budget with a 0% increase. She explained the 5, 10, 15% reductions. Motion by Caylor, second by Woller to approve the 2012 budget with 0% increase. All ayes, motion carried.
6. **Receiving Payment by Credit Card for All Departments:** The Administrator Coordinator Randy Scholz explained that the county is currently using GOVPAYNET in three departments at this time is recommending using GOVPAYNET with all the departments and on the internet. The cost for the service is put on the transaction. There is no cost to the County. Motion by Meyer, second by Caylor to move forward with GOVPAYNET as provided for credit care services. All ayes, motion carried.
7. **Set Next Meeting:** The Committee set the next meeting dates for August 1, 2011 and September 12, 2011 at 9:00 a.m.
8. **Adjourn:** Motion by Krueger, second by Woller to adjourn. All ayes, motion carried. The meeting adjourned at approximately 9:45 a.m.