

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Monday, October 3, 2011 at 9:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Patricia Woller, Arlene Meyer, Dan Caylor, Greta Rusch, and Ron Krueger

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz, Sheila Pudelko, and Nancy Bergstrom

1. **Call Meeting to Order:** Chairman Lussow called the meeting to order at 9:10 a.m.
2. **Approval of Minutes from Previous Meeting:** Motion by Krueger, second by Caylor to approve the minutes of the previous meeting. All ayes.
3. **Departmental Reports**
 - a. **Information Technology Activity and Financial Reports:** The report was placed on file.
 - b. **Corporation Counsel Activity and Financial Reports:** The report was placed on file.
 - c. **Administrative Coordinator Activity and Financial Reports:** The report was placed on file.
4. **County Board YTD Budget Report:** The report was placed on file.
5. **Waiver of Conflict of Interest (Ruder Ware/River Valley Bank):** Nancy Bergstrom informed the committee of the request from Ruder Ware. Currently Ruder Ware represents Lincoln County in personnel matters and has been asked to represent River Valley Bank in connection with a foreclosure action against landowners against whom Lincoln County holds a judgment. Nancy feels that their representation of River Valley in this matter will not adversely affect their relationship with Lincoln County and, therefore, recommends that we authorize Randy Scholz to sign the Waiver. Motion by Caylor, second by Rusch. All ayes.
6. **Concealed Carry Policy:** Randy Scholz presented the (new) current law and indicated that the Personnel Committee decided to take no action to pass a local ordinance more restrictive than the state law. The Administrative & Legislative Committee agreed.
7. **Cisco Support Agreement:** Don Schlising was unable to attend so Nancy Bergstrom explained that this is a three year contract and the savings will be around \$4,000 over its' term. This annual expense is currently in the Information Technology Department budget. These are services essential to maintaining current 24x7 support, hardware replacement and ongoing software upgrades to our tech systems. Motion by Caylor, second by Krueger to approve. All ayes.
8. **Set Next Meeting:** The Committee set the next meeting dates for November 7, 2011 and December 5, 2011 at 9:00 a.m.
9. **Adjourn:** Motion by Krueger, second by Caylor to adjourn. All ayes, motion carried. The meeting adjourned at approximately 9:25 a.m.