

**Meeting Minutes of  
Lincoln County Administrative & Legislative Committee  
Tuesday, December 6, 2011 at 10:00 a.m.  
Lincoln County Service Center – Room 248**

**MEMBERS PRESENT:** Robert Lussow, Robert Lee, Patricia Woller, Dan Caylor, Greta Rusch, and Ron Krueger

**MEMBERS NOT PRESENT:** Arlene Meyer

**VISITORS:** Randy Scholz, Sheila Pudelko, Nancy Bergstrom, and Don Schlising

1. **Call Meeting to Order:** Chair Lussow called the meeting to order at 10:00 a.m.
2. **Approval of Minutes from Previous Meetings:** Motion by Caylor, second by Woller to approve the minutes from the previous meeting. All ayes.
3. **Departmental Reports**
  - a. **Information Technology Activity and Financial Reports:** The Personnel Committee passed the re-organization of the proposal that was brought to Administrative & Legislative last month. They will be starting a large upgrade in the Sheriff's Office on December 19<sup>th</sup>. A lot of staff time will be spent there. The report was placed on file.
  - b. **Corporation Counsel Activity and Financial Reports:** Talked about claims that Nancy has been working on. The report was placed on file.
  - c. **Administrative Coordinator Activity and Financial Reports:** Randy indicated that a lot of time was spent on bargaining last month. The report was place on file.
4. **County Board YTD Budget Report:** Sheila indicated the questions from the previous month on the committees is that some of the budgets being at 100% were because organizations the County belongs to like NACO has already been paid out in full. The report was place on file.
5. **Ordinance Change to have Veterans Services Department answer to Administrative and Legislative Committee:** Randy explained the changes. Motion by Lussow, second by Krueger to have the Veterans Services ordinance approved and moved to County Board. All ayes.

Motion by Krueger, second by Rusch to convene into closed session pursuant to Sec. 19.85(1) (e) Wis. Stats. for conducting other specified public business whenever competitive or bargaining reasons, require a closed session. Roll call vote with allowing Randy Scholz and Nancy Bergstrom to remain in closed session. All ayes.

**CLOSED SESSION**

6. Convene into Closed Session pursuant to Sec. 19.85(1) (e) Wis. Stats. for:
  - A. Under Sec. 19.85(1) (e) "conducting other specified public business whenever competitive or bargaining reasons require a closed session."
    - 1) Personnel Policy Revision

Motion by Caylor, second by Rusch to re-convene into open session. Roll call vote. All ayes.

**OPEN SESSION**

7. **Take any necessary action on items discussed in closed session:** No action taken.
8. **Set Next Meeting:** The committee set the next meetings for January 9, 2012 and February 6, 2012 at 9:00 a.m.

9. **Adjourn:** Motion by Caylor, second by Krieger to adjourn. The meeting adjourned at approximately 10:28 a.m.