

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Monday, March 5, 2012 at 9:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Patricia Woller, Dan Caylor, Greta Rusch, and Ron Krueger

MEMBERS NOT PRESENT: Arlene Meyer

VISITORS: Randy Scholz, Sheila Pudelko, Nancy Bergstrom, Don Schlising, and Rick Wolf

1. **Call Meeting to Order:** Chair Lussow called the meeting to order at 9:00 a.m.
2. **Approval of Minutes from Previous Meetings:** Motion by Caylor, second by Rusch to approve the minutes from the previous meeting. All ayes.
3. **Departmental Reports**
 - a. **Information Technology Activity and Financial Reports:** Don updated the committee on his recent activities. A project for the Sheriff's Office should be completed in May or June. He has not had any luck with hiring anyone for a position and now is going to try Technical Colleges to see if he can fill the position that is currently vacant. Don indicated his financial report looks good. The report was placed on file.
 - b. **Corporation Counsel Activity and Financial Reports:** Nancy updated the committee on Paul Proulx's lawsuit, indicating the counter received summary judgment and the case has been dismissed. She also indicated there has been a lot of activity for Chapter 51 cases. Nancy was asked about the lease agreement for the cell phone tower. She informed the committee what she knew about it. The report was placed on file.
 - c. **Veteran Service Activity and Financial Reports:** Rick Wolf updated the committee explaining the form that was in the packet that works in conjunction with the on-line ability for veterans to put in applications. On March 27, the Veteran's Center will open in Wausau for psychological counseling for both veterans and their families. The report was placed on file.
 - d. **Administrative Coordinator Activity and Financial Reports:** Randy gave an update on the hiring status of the positions that were open. He also indicated that health insurance this month for the first time in many months shows in the black and hopes to see a continued trend with all the changes made. The report was place on file.
4. **County Board YTD Budget Report:** Sheila said she didn't have anything to add. The report looks good. The report was place on file.
5. **Information Technology Budget Modification-2011:** Don explained the reason for the line item adjustments. Motion by Caylor, second by Lussow to approve the modification. The report came within budget. All ayes.
6. **Corporation Counsel Budget Modification-2011:** Nancy indicated the reasons for the line items changes. Motion by Lussow, second by Caylor to approve. The report came within budget. All ayes.
7. **Administration Budget Modification-2011:** Randy indicated the reasons for the line item changes as to why the numbers were off and the reason for the adjustments. The report came within budget. All ayes.
8. **Set Next Meeting:** The committee set the next meetings for April 2 and May 7 at 9:00 a.m.

10. **Adjourn:** Motion by Caylor, second by Krueger to adjourn. The meeting adjourned at approximately 9:16 a.m.