

**Meeting Minutes of  
Lincoln County Administrative & Legislative Committee  
Monday, November 5, 2012 at 9:00 a.m.  
Lincoln County Service Center – Room 156**

**MEMBERS PRESENT:** Robert Lussow, Robert Lee, Greta Rusch, Dan Caylor, Patricia Woller, Frank Saal, and Graham Rankin

**MEMBERS NOT PRESENT:**

**VISITORS:** Randy Scholz, Sheila Pudelko, Rick Wolf, Don Schlising, Nancy Bergstrom, Don Heyel, Bill Zeitz, Pat Hoerstmann, Liz Friedenfelds, David Fox, Brad Becher, and Dale Christianson

1. **Call Meeting to Order:** Bob Lussow called the meeting to order at 9:01 a.m.
2. **Approval of Minutes from Previous Meetings:** Motion by Woller, second by Rusch to approve the minutes as amended. The amendment is that Pete Annis and Bill Zeitz should be noted that they attended the meeting. Also #5 item; Bill Zeitz had concerns about selling the Fairgrounds. All ayes.

The committee moved to item #8.

8. **Resolution to Sell Property at Fairground to Humane Society:** Randy Scholz handed out a resolution for the committee to review. He also reviewed for the committee that at the last meeting the consensus of the committee was that the County first had to determine who was going to own the fairground. Bob Lussow told the committee the purpose for having the item on the agenda was to have the discussion about what the County is going to do with the fairground. The following visitors addressed the committee about the resolution: Pat Hoerstmann, Liz Friedenfelds, Bill Zeitz, Dave Fox, Brad Becher, and Don Heyel. After a lengthy discussion no action was taken by the committee.

The committee moved back to item # 3.

**3. Departmental Reports**

- a. **Information Technology Activity and Financial Reports:** Don updated the committee on the scale project at the Highway Department. The report was placed on file.
  - b. **Corporation Counsel Activity and Financial Reports:** Nancy updated the committee on the Solid Waste expansion negotiations and the dam issue at Tug Lake. The report was placed on file.
  - c. **Veteran Service Activity and Financial Reports:** Rick Wolf reviewed his report with the committee about a “Coat Drive” for the Veterans. He stated he is updating his standard operating procedures and hopes to be done by January 1, 2013. The report was placed on file.
  - d. **Administrative Coordinator Activity and Financial Reports:** Randy reviewed his report with the committee. There were no questions. The report was placed on file.
4. **County Board YTD Budget Report:** Sheila Pudelko indicated she had no concerns with the budget. There were no questions about the report. It was placed on file.
  5. **Five Year IT Support Contract for the ADRC-CW:** Don updated the committee as to what the renewal would be. He handed it out for information at this time but will bring it back to the next committee meeting. It would be a 5 year contract with no increase in fees for the first year and then 1% increase for the next four years. Both parties have a six month out clause in case it isn't working for either side. Don has indicated that it is working out favorably for the IT department and that the ADRC-CW indicated it is working for them as well. There was no action taken.

6. **WVLS Updated Contract:** Nancy Bergstrom updated the committee on the history of the contract and the reason for the changes. Motion by Lee, second by Woller to forward to the County Board. All ayes.
7. **Lincoln County Committee Structure:** Bob Lussow talked about not following committee structure and has concerns that the County Board is not following policy and procedures it just passed last year. Frank Saal talked about the history of why the policy is now to go to the Oversight Committee, then to the Personnel Committee, and then the County Board. He indicated that in the past departments were just filling and adding positions with just the Oversight Committee. The Finance Committee and Administration had concerns in the past so that is why the policy was changed. No action taken.
7. **Set Next Meeting:** These next meetings are scheduled for December 10th, at 9:00 a.m.
8. **Adjourn:** Motion by Saal, second by Lee to adjourn the meeting at approximately 11:02 a.m.