

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Monday, December 10, 2012 at 9:00 a.m.
Lincoln County Service Center Room 248**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Frank Saal, Greta Rusch, and, Patricia Woller

MEMBERS NOT PRESENT: Dan Caylor and Graham Rankin

VISITORS: Randy Scholz, Nancy Bergstrom, Don Schlising, Sheila Pudelko, and Rick Wolf

1. **Call Meeting to Order:** Robert Lussow called the meeting to order at 9:00 a.m.
2. **Approval of Minutes from Previous Meetings:** Motion by Woller, second by Saal to approve the minutes. All ayes.
3. **Departmental Reports**
 - a. **Information Technology Activity and Financial Reports:** Don reviewed his report. He is finishing up the end of the year and his budget looks good. The report was placed on file.
 - b. **Corporation Counsel Activity and Financial Reports:** Nancy updated the committee on the Solid Waste expansion negotiations. The report was placed on file.
 - c. **Veteran Service Activity and Financial Reports:** Rick Wolf updated the committee on the winter clothing drive and it has expanded outside the local area. His budget looks good. The report was placed on file.
 - d. **Administrative Coordinator Activity and Financial Reports:** Randy reviewed his report. He took over the renewal of workers compensation, crime, and equipment breakdown insurance because of the transition of the Clerk. He is looking at what is the best option for the emergency management position and received approval from that oversight committee to fill it with an LTE for now. He has also been dealing with health reform. There are no budget issues. The report was placed on file.
4. **County Board YTD Budget Report:** Sheila indicated there were no issues with the budget. There were no questions. It was placed on file.
5. **ADRC-CW Contract:** Don Schlising, the IT Director informed the committee on the contract. This contract will be for five years with no increase for 2014, but a 1% increase for the next four years. There is a six month out for either party and he states it has been working well and recommends signing the contract. Motion by Lee, second by Woller. All ayes.

Motion by Lee, second by Rusch to allow Randy and Nancy to be allowed to stay in closed session pursuant to sec. 19.85(1) (c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation date of any public employee over which the body has jurisdiction or exercises responsibility. Roll call vote. All ayes.

CLOSED SESSION

6. Convene into closed session pursuant to sec. 19.85(1) (c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation date of any public employee over which the body has jurisdiction or exercises responsibility.
 - a. Corporation Counsel – Evaluation

Motion by Woller, second by Saal to re-convene into open session. Roll call vote. All ayes.

OPEN SESSION

7. **Take any necessary action on item discussed in closed session:** Motion by Lee, second by Saal for a very favorable evaluation of Corporation Counsel. All ayes.
8. **NCHC Tri-County Contract:** Nancy updated the committee on the contract with North Central Health Care. The changes would be housekeeping with one change of subsistence of how North Central Health Care will deal with handling of the reserves. The finance directors for each county will be involved in the policy making process. This is what Lincoln County has wanted. Motion by Lee, second by Rusch to forward to the County Board. All ayes.
9. **Request to fill Authorized Program Assistant Position in Corporation Counsel Office:** Nancy apologized for bringing this to Administrative and Legislative committee after Personnel, but due to the timing of the meetings it would have meant another month delay. She is looking to replace this position with a 24 hour position instead of full-time. Randy indicated that this is a reality of the budget and this is what we need to keep doing looking forward. Motion by Lussow, second by Rusch to approve filling the position at 24 hours a week. All ayes.
10. **Supporting Adequate Funding for Rail Preservation:** Bob Lussow updated the committee on the resolution. Don Nelson and Bob are voting members on the Northwoods Rail Transit Commission This resolution is to ask the State to increase the amount of money that is put into the Freight Rail Preservation Program to be used toward buying track that is abandoned or fixing track that is needed. Motion by Lee, second by Woller. All ayes.
11. **Contract for Workers Compensation, Equipment Replacement, and Crime Insurance:** Randy updated the committee that he is taking this on because of the transition between the Clerks and didn't want to get anything lost in the shuffle. The recommendation is to go with Aegis for all the insurance needs listed. Motion by Woller, second by Saal. All ayes.
12. **Set Next Meeting:** These next meetings are scheduled for January 7, 2013 at 9:00 a.m.
13. **Adjourn:** Motion by Woller, second by Rusch to adjourn the meeting at approximately 9:58 a.m.