

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Monday, July 8, 2013 at 9:00 a.m.
Lincoln County Service Center Room 248**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Frank Saal, Patricia Woller, and Dan Caylor

MEMBERS NOT PRESENT: Greta Rusch, Graham Rankin

VISITORS: Randy Scholz, Chris Marlowe, Don Schlising, Rick Wolf, Nancy Bergstrom, Ray Bloomer, Dave Fox, Randy Frokjer and Bill Zeitz

1. **Call Meeting to Order:** Chair Robert Lussow called the meeting to order at 9:00 a.m.
2. **Approval of Minutes from Previous Meetings:** Motion by Woller, second by Caylor to approve the minutes. All ayes.
3. **County Board YTD Budget Report:** Chris Marlow was not at the meeting at this time. The report was placed on file.
4. **Departmental Reports:**
 - a. Information Technology Activity and Financial Reports: Don Schlising reviewed his report with the committee. The report was placed on file
 - b. Corporation Counsel Activity and Financial Reports: Nancy Bergstrom reviewed her report for the committee. The report was placed on file.
 - c. Veteran Service Activity and Financial Reports: Rick Wolf reviewed his report for the committee. The report was placed on file.
 - d. Administrative Coordinator Activity and Financial Reports: Randy Scholz reviewed his report for the committee. The report was placed on file.
5. **County Board Agenda**
 - a. Randy Frokjer letters: The Frokjer letters (in the packet) questioned how items are placed on the county board agenda and who had the authority to put items on the county board agenda. When questioned whether he is representing Bill Zeitz or the Town of Pine River, Randy Frokjer said he hasn't been retained at this time, but is a concerned citizen. The consensus of the committee is to keep the process the same way it always has been done – committee chairs and county board chair set the agendas.
 - b. Grandstand loss insurance correspondence and settlement offer: Randy Scholz went through all the letters from our insurer and indicated that a settlement offer has been made by the insurance company. Nancy Bergstrom explained to the committee her involvement throughout this entire process with the insurance company. Nancy then explained what the offer is. The following quote is from the last letter and says “the Fund is agreeing to go beyond the requirement of the insurance contract by making a cash payment to Lincoln County in an additional amount of \$924,000 without requiring the replacement cost procedure set forth in the insurance contract.” The County Board will need to act on this offer at the July 16, 2013 County Board meeting. Motion by Caylor, second by Saal to present the offer at the July 16, 2013 County Board meeting for action to except or reject the insurance offer. All ayes.
 - c. Financing for projects that have not been approved by the County Board: Bob Lussow is looking for clarification on projects like the Expo Center that are not approved by the County Board but a committee or individual county board member is trying to get funding for. The committee feedback was that we have a budget process which handles regular departmental operational spending and a CIP process which handles other capital

expenditures and that these procedures are working. Bob Lussow will have this topic on the next A&L agenda for further discussion.

- d. **General Correspondence:** Bob Lussow explained that he is not putting every single piece of correspondence into the board packet (and on the board agenda under letters, petitions, memorials). He explained that he feels there is too much and it is waste of time and money to have everything going out in the county board packets. All correspondence is available in the county clerk's office if any county board member wants it. Motion by Woller, second by Caylor to support the County Board Chair using his discretion on correspondence to be included in the county board packets. All ayes.

6. **Corp counsel's role: Public Property Comm/User Group regarding Expo Center Organization issues:** Nancy Bergstrom explained the issue she is having giving legal advice to the public property committee about issues that involve the fairground user group. A majority of the public property committee has identified themselves as user group members and made motions and taken votes as members of the user group. Because of this, she explained that she can't give advice to the public property committee about formulation of the Expo Center Authority/Organization Nancy will only give legal advice to the A&L committee (her oversight committee) or the County Board as a whole if an issue involves the User Group. Nancy indicated this could change if the User Group would get their own lawyer.

Motion by Woller, second by Caylor to go into closed session pursuant to sec. 19.85(1) (c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation date of any public employee over which the body has jurisdiction or exercises responsibility. Roll call vote, all ayes. Randy Scholz, Ray Bloomer, and Bill Zeitz stayed in the meeting.

Closed Session:

7. Convene into closed session pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation date of any public employee over which the body has jurisdiction or exercises responsibility.
 - a. Administrative Coordinator Evaluation

Motion by Woller, second by Caylor to re-convene into open session. Roll call vote, all ayes.

Open Session:

8. **Take any necessary action on item(s) discussed in closed session**
 - a. Motion by Woller, second by Caylor to give an excellent evaluation and step increase for the Administrative Coordinator – Randy Scholz. All ayes.
9. **Set next meeting** August 5, 2013
10. **Adjourn** Motion by Caylor, second by Lussow to adjourn the meeting at approximately 10:44 a.m. All ayes.