

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Tuesday, July 1, 2014 at 5:30 p.m.
Lincoln County Service Center Room 248**

MEMBERS PRESENT: Robert Lussow, Patricia Woller, Greta Rusch, Dan Caylor, James Alber, Robert Lee and Hans Breitenmoser, Jr.

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz, Debbie Moellendorf, Chris Marlowe, Travis Spoehr, Rick Wolf, Jeza Kleinschmidt, and Yvette Chieves.

1. **Call Meeting to Order:** All members present. Chair Robert Lussow called the meeting to order at 5:30 p.m.
2. **Approval of Minutes from Previous Meetings:** Motion by Lee, second by Rusch to approve the minutes of the June 3, 2014 meeting. All ayes.
3. **County Board YTD Budget Report:** County Clerk indicated there were no pending concerns. The report was placed on file.
4. **Departmental Reports:**
 - a. Information Technology Activity and Financial Reports: Spoehr reviewed his report for the committee. The report was placed on file.
 - b. Corporation Counsel Activity and Financial Reports: Bergstrom was unavailable. The report was placed on file.
 - c. Veteran Service Activity and Financial Reports: Wolf reviewed his report. The report was placed on file.
 - d. Administrative Coordinator Activity and Financial Reports: Scholz reviewed his report for the committee. The report was placed on file.
5. **2015 UW Extension Preliminary Budget:** Debbie explained the changes to the budget. The Committee thanked her and her staff for returning with a zero percent tax levy increase. Motion by Caylor, Second by Alber to approve the budget and forward to the Finance Committee. All ayes.
6. **4-H Centennial Mural Project:** Debbie informed the committee of the mural and Jeza Kleinschmidt presented her concept to the committee. Motion by Alber, second by Woller to approve the mural and to forward it to the Public Property Committee for approval of the design and placement.

Motion by Caylor, Second by Rusch to move into closed session and allow Randy, Administrative Coordinator, to remain in the meeting. Roll Call Vote. All ayes.

Closed Session

7. Convene into closed session pursuant to sec. 19.85(1) (c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.
 - a. Administrative Coordinator's Evaluation

Motion by Caylor, Second by Lee to return to open session. Roll Call. All ayes.

OPEN SESSION

8. **Take any necessary action on item discussed in closed session.** Motion by Caylor, Second by Rusch to give Randy a favorable evaluation and to approve Step increase. All ayes.
9. **Resolution Accepting and Thanking the Bierman Foundation for \$17,490 for Automated External Defibrillators :** Motion by Caylor, Second by Rusch to accept the donation and thank the Bierman Foundation for their generous gift. All ayes.
10. **Set next meeting:** August 5, 2014 at 5:30 p.m.
11. **Adjourn:** Motion by Caylor, second by Breitenmoser to adjourn the meeting at 6:05p.m. All ayes.