

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Monday, March 1, 2010 at 8:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Patricia Woller, Greta Rusch, Arlene Meyer, Ron Mittelsteadt, and Dan Caylor

MEMBERS ABSENT:

VISITORS: Nancy Bergstrom, Don Schlising, Tim Meehean, Dan Leydet, and Terry Schmidt

1. **Call Meeting to Order:** Chairman Lussow called the meeting to order at 8:00 a.m.
2. **Approve minutes of previous meetings:** Motion by Woller, second by Rusch to approve the minutes of the last meeting. All ayes, motion carried.
3. **Authorized Replacements:**
None
4. **Family Care in Lincoln County Progress Report:** Terry Schmidt reported that the transition team (Terry Schmidt, Charlie George, Nancy Bergstrom, Dan Leydet and Tim Meehean) continues to meet to discuss the transition to Family Care and the impact on the Social Services Department and Lincoln Industries. Lengthy discussion followed regarding the economic impact Family Care may have on the County and the impact it may have on the services provided.
5. **Authorization to respond to an RFP from ADRC-CW to Provide IT Support Services and to Enter into an Agreement with the ADRC-CW Should our RFP be Accepted:** Don Schlising reported that he had been approached by ADRC-CW about the possibility of providing IT support to their agency. They will be sending out RFP's in March. He would like to submit an RFP to ADRC-CW. He projects that it would generate between \$25,000 and \$60,000 in revenue for the County. Discussion followed. Motion by Caylor, second by Meyer to allow Don Schlising to submit a response to ADRC-CW's RFP for IT support services. Six (6) ayes and one (1) nay, motion carried.
6. **Possible Reorganization of the Maintenance Department:** Tim Meehean gave a report on the progress.
7. **Shift Ordinance Enforcement from DA to Corp Counsel:** Nancy informed the Committee that the District Attorney has notified her that he will no longer prosecute any County ordinance violations even if there is a corresponding State Statute. Nancy will keep the Committee updated.
8. **Departmental Reports:**
 - a. **Corporation Counsel Activity and Financial Report:** Nancy presented her monthly report. The report was placed on file.
 - b. **Administrative Coordinator Activity and Financial Report:** Tim presented his monthly report. The report was placed on file.
 - c. **Information Technology Financial Report:** Don presented his monthly report. The report was placed on file.
9. **County Board YTD Budget Report:** The Committee reviewed the budget report and the report was placed on file.

10. **Set next meeting date; Adjourn:** The next meetings is scheduled for April 5, 2010 at 8:00 a.m. Motion by Meyer, second by Rusch to adjourn. All ayes, motion carried. The meeting adjourned at approximately 9:35 a.m.

Minutes prepared by Tim Meehean