

**Meeting Minutes of  
Lincoln County Administrative & Legislative Committee  
Monday, April 5, 2010 at 8:00 a.m.  
Lincoln County Service Center – Room 248**

**MEMBERS PRESENT:** Robert Lussow, Robert Lee, Patricia Woller, Greta Rusch, Arlene Meyer, Ron Mittelsteadt, and Dan Caylor

**MEMBERS ABSENT:**

**VISITORS:** Nancy Bergstrom, Don Schlising, Tim Meehean, and Terry Schmidt

1. **Call Meeting to Order:** Chairman Lussow called the meeting to order at 8:00 a.m.
2. **Approve minutes of previous meetings:** Motion by Woller, second by Rusch to approve the minutes of the last meeting. All ayes, motion carried.
3. **Authorized Replacements:** None
4. **Family Care in Lincoln County Progress Report:** Terry Schmidt reported that the transition team (Terry Schmidt, Charlie George, Nancy Bergstrom, Dan Leydet and Tim Meehean) continues to meet to discuss the transition to Family Care and the impact on the Social Services Department and Lincoln Industries. He reported that CCCW will meet with Social Services and DD staff on April 29, 2010 to discuss employment opportunities with CCCW resulting from the transition to Family Care.
5. **Update on RFP presented to ADRC-CW to Provide IT Services:** Don Schlising reported that he was one of three providers who submitted an RFP. He felt the presentation went well. The ADRC-CW Board will meet on April 8, 2010 to award the contract.
6. **Authorization for Vacation Carryover on the IT Department:** Don Schlising is requesting authorization to permit vacation carryover of 10 days of vacation for Wally Gelhar. Wally had wanted to use some of his vacation in November but he was asked not to use it because of the telephone upgrade at the Sheriff's Department. Motion by Lee, second by Woller to encourage Mr. Gelhar to use his vacation prior to his anniversary date if possible but if he is unable to do so, to approve the vacation carryover. All ayes, motion carried.
7. **Budget Modification Request for Administration Department:** Tim Meehean presented the Budget Modification request. Motion by Woller, second by Rusch to approve the Budget Modification request. All ayes, motion carried.
8. **Budget Carryover Request for Administration Department:** Tim Meehean presented a Carryover request for the Administration Department. The request is to carryover \$20,000 of the savings in the salary and fringe account in 2009 to the 2010 legal services account in anticipation of increased legal fees for 2010 due to a grievance arbitration and an anticipated contract arbitration. Motion by Woller, second by Rusch to approve the carryover request. All ayes, motion carried.

9. **Departmental Reports:**
  - a. **Corporation Counsel Activity and Financial Report:** Nancy presented her monthly report. The report was placed on file.
  - b. **Administrative Coordinator Activity and Financial Report:** Tim presented his monthly report. The report was placed on file.
  - c. **Information Technology Financial Report:** Don presented his monthly report. The report was placed on file.
  
9. **County Board YTD Budget Report:** The Committee reviewed the budget report and the report was placed on file.
  
10. **Set next meeting date; Adjourn:** The next meeting will be at the call of the chair. Motion by Caylor, second by Mittelsteadt to adjourn. All ayes, motion carried. The meeting adjourned at approximately 8:40 a.m.

Minutes prepared by Tim Meehean