

**Meeting Minutes of
Lincoln County Administrative & Legislative Committee
Monday, May 10, 2010 at 8:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Patricia Woller, Greta Rusch, Arlene Meyer, Ron Krueger, and Dan Caylor

MEMBERS ABSENT:

VISITORS: Bill Zeitz, Nancy Bergstrom, Don Schlising, Tim Meehean, Dan Leydet and Bob Kunkel

1. **Call Meeting to Order:** Chairman Lussow called the meeting to order at 8:00 a.m.
2. **Elect Vice Chairman:** Patsy Woller nominated Robert Lee for Vice Chairman. There were no other nominations. Chair Lussow called for a vote. All ayes. Mr. Lee was elected Vice Chairman.
3. **Elect Secretary:** Greta Rusch nominated Arlene Meyer for Secretary. There were no other nominations. Chair Lussow called for vote. 6 ayes, 1 nay (Meyer). Arlene Meyer was elected Secretary.
4. **Approve minutes of previous meetings:** Motion by Woller, second by Lee to approve the minutes of the last meeting. All ayes, motion carried.
5. **Authorized Replacements:** None
6. **Family Care in Lincoln County Progress Report:** Tim Meehean gave an update; he reviewed the items that have already been accomplished, the things that need to be completed, discussed tentative timelines and informed the Committee of the upcoming Family Care educational presentations at the May, June and July County Board Meetings.
7. **Update on Filling IT Position:** Don Schlising reported that he had received 13 applications for the position. He will start interviewing candidates by the end of the week. He hopes to have someone in place by the week of June 14th - 20th
8. **Approve ADRC-CW to Provide IT Services:** Don Schlising reviewed the contract with the Committee. Motion by Woller, second by Rusch to approve the IT support contract with ADRC-CW. All ayes, motion carried.
9. **Discussion of County Board Rules – Committee on Committees – Bill Zeitz:** Bill Zeitz addressed the Committee about the appointments to the Board of Health and his displeasure with the process and the fact that he did not get re-appointed to the Board of Health.
10. **Lincoln Hills Study:** Four County Board Members attended the meeting. Bob Lee and Arlene Meyer reported on the meeting and the items discussed.
11. **Discuss DA's Proposed Ordinance re: parental responsibility for juvenile misconduct – Corp Counsel:** Nancy Bergstrom reported on the DA's proposed parental responsibility ordinance. Discussion followed. The consensus of the Committee is to take no action at this time.

12. **Approve 2011 Administration Budget:** Tim Meehean reviewed the preliminary Administration budget. Motion by Lee, second by Woller to approve the 2011 Administration Budget and to forward it to the Finance Committee.
13. **Approve 2011 IT Budget:** Don Schlising reviewed the preliminary IT Budget. Motion by Woller, second by Krueger to approve the 2011 IT Budget and to forward it to the Finance Committee.
14. **Approve 2011 Corporation Counsel Budget:** Nancy Bergstrom reviewed the preliminary Corp Counsel 2011 Budget. Motion by Lussow, second by Woller to approve the 2011 Corporation Counsel Budget and to forward it to the Finance Committee.
15. **Approve 2011 County Board Budget:** Bob Kunkel reviewed the preliminary County Board 2011 Budget. Motion by Krueger, second by Rusch to approve the 2011 County Board Budget and to forward it to the Finance Committee.
16. **Departmental Reports:**
 - a. **Corporation Counsel Activity and Financial Report:** Nancy presented her monthly report. The report was placed on file.
 - b. **Administrative Coordinator Activity and Financial Report:** Tim presented his monthly report. The report was placed on file.
 - c. **Information Technology Financial Report:** Don presented his monthly report. The report was placed on file.
17. **County Board YTD Budget Report:** The Committee reviewed the budget report and the report was placed on file.
18. **Set next meeting date; Adjourn:** The next meeting will be on June 7, 2010 at 8:00 a.m. Motion by Krueger, second by Woller to adjourn. All ayes, motion carried. The meeting adjourned at approximately 9:27 a.m.

Minutes prepared by Tim Meehean