

**Meeting Minutes of  
Lincoln County Administrative & Legislative Committee  
Tuesday, August 10, 2010 at 8:00 a.m.  
Lincoln County Service Center – Room 107**

**MEMBERS PRESENT:** Robert Lussow, Patricia Woller, Arlene Meyer, Ron Krueger, Greta Rusch, and Dan Caylor

**MEMBERS NOT PRESENT:** Robert Lee

**VISITORS:** Randy Scholz, Terry Schmidt, Nancy Bergstrom, Don Schlising, Tim Meehean, Shelley Hersil, Dan Leydet, Kathy Tobin, Bill Zeitz, Ron Mittelsteadt and Ray Bloomer.

1. **Call Meeting to Order:** Chairman Lussow called the meeting to order at 8:00 a.m.
2. **Approve minutes of previous meetings:** Motion by Woller, second by Krueger to approve the minutes of the previous last meeting. All ayes, motion carried.
3. **Authorization to refill RN position at the Health Dept.:** Shelley Hersil addressed the Committee on this position. The primary duties include school health nursing, communicable disease investigation, foot care, postpartum follow-up, jail nursing and immunizations. The Health Board approved filling the position and waiving the 90 day hiring freeze. Motion by Caylor, second Rusch to authorize refilling the position and waiving the 90 day hiring freeze. All ayes, motion carried.
4. **Family Care in Lincoln County Progress Report:** Terry Schmidt gave an update. Both ADRC-CW and CCCW will be interviewing for positions in their organizations in August. The Social Services organization chart was approved at the July Social Services Committee meeting.
5. **Resolution Authorizing Delegation of Long Term Care Services to Community Care of Central Wisconsin:** Mr. Meehean reviewed the resolution necessary for Lincoln County to move forward with Family Care. Motion by Woller, second by Krueger to approve the resolution and forward it to the County Board for approval. All ayes, motion carried.
6. **Refilling Administrative Coordinator Position:** Extensive discussion followed related to the qualifications for the position, the job description, and the process for filling the position. Motion by Woller, second by Meyer to recommend hiring Randy Scholz as the Administrative Coordinator. 4 ayes, 2 nays, motion carried.
7. **Bill Zeitz Resolution:** Discussion followed. The consensus of the committee was that the resolution was essentially identical to the resolution that was defeated at July's County Board meeting, therefore they felt it was not appropriate to put it on the County Board agenda again. Chair Lussow explained that he would be holding an election for the open seat on the Health Board at the August 17<sup>th</sup> County Board meeting. He stated Mr. Zeitz will achieve the same results from the election process as he would from his resolution.
8. **Departmental Reports:**
  - a. **Corporation Counsel Activity and Financial Report:** Nancy's report was available for review. The report was placed on file.
  - b. **Administrative Coordinator Activity and Financial Report:** Tim presented his monthly report. The report was placed on file.
  - c. **Information Technology Financial Report:** Don presented his monthly report. The report was placed on file.

9. **County Board YTD Budget Report:** The Committee reviewed the budget report and the report was placed on file.
10. **Set next meeting date; Adjourn:** The next meetings will be on September 13, 2010 and October 4, 2010 at 8:00 a.m. Motion by Krueger, second by Woller to adjourn. All ayes, motion carried. The meeting adjourned at approximately 9:00 a.m.

Minutes prepared by Tim Meehan