

Lincoln County Land Information, Conservation Committee and University Extension
Minutes of Wednesday May11, 2011 10:00am
Lincoln County Service Center
Lower Level Conference Room 156
801 N Sales Street
Merrill, WI 54452

Members Present: Jim Alber, Dave Fox, Ramona Pampuch, Frank Saal, Ray Bloomer

Visitors: Sarah Koss, Diane Hanson, Tammy Hanson, Art Lersch, Debbie Moellendorf, Tom Cadwallader, Randy Scholz

1. Call Meeting to Order:

The Land Information, Conservation & UW Extension committee meeting was called to order by Vice Chair Fox at 10:01am.

2. Approval of Minutes from the March 9th, 2011 Committee Meeting

Motion by Bloomer second by Fox to approve the minutes from the March 9th 2011 committee meeting. Motion carried.

3. Public comment

None

REGISTER OF DEEDS

4. Q & A on Monthly Budget Report

Sarah reviewed the budget. The monthly report was included in packet for committee review.

Chair Alber arrived at 10:05am

5. Q & A on Monthly Written Report

Sarah reviewed the report. The monthly written report was included in the packet for committee review.

6. Review/Action on ROD 2012 Budget – 5%, 10%, 15% Contingency Options

Sarah reviewed the ROD 2012 Proposed budget. Motion by Saal second by Alber to accept 2012 ROD proposed budget that reflects a 52.6% budget reduction. Discussion followed. After discussion Alber withdrew his second. Motion by Fox second by Alber to approve the 2012 ROD budget as presented with a 52.6% reduction which exceeds the 5, 10 and 15% reduction contingencies. Discussion followed. Roll call vote Bloomer-yes, Pampuch-yes, Fox-yes-Saal-yes, Alber-yes. Motion carried

11:00am 5 minute recess

11:07am Reconvene

UW-EXTENSION

7. Q&A on Agriculture Development Educator Written Report

Tom Cadwallader announced his upcoming retirement. The Agriculture Development Educator's written report was included in the agenda packet for committee review.

a. **Future arrangement with Marathon County on the Joint Ag Educator position**

Tom discussed the current status of staffing for Ag Development in Lincoln and Marathon County. Debbie updated the committee on upcoming meetings to discuss the current arrangement and possible options. Further discussion will be held at next month's meeting when Tom Schmitz, Central District Director will be present.

8. Discuss/Action on WNEP County Agreement Letter for October 1, 2011 – September 30, 2012

Tammy reviewed the 2011-2012 WNEP agreement letter. Motion by Alber second by Pampuch to approve the agreement letter. Motion carried.

9. Review 2011 Extension Budget Report

Debbie reviewed the budget report. The budget report was included in the agenda packet for committee review.

10. Discuss/Action on 2012 Department Budget

Debbie reviewed the 2012 proposed budget. Motion by Alber second by Saal to approve 2012 UWEX proposed budget. Motion carried. The 2012 budget report was included in agenda packet for committee review.

11. Discuss/Action on Contingency Budgets with 5, 10 and 15 % reduction

Debbie reviewed the 5, 10 and 15 % reduction budget. Motion by Saal second by Fox to accept the 5, 10 and 15% contingency suggestions. Discussion followed. Motion carried. 4-ayes – 1nay

12. Report on State WACEC Conference/Legislative Visits on March 29th

Bloomer provided a brief update on the WACEC Conference and legislative visits.

a. **Wisconsin Idea Partnership – State WACEC Resolution and Florence County Resolution**

Debbie reviewed information on the Wisconsin Idea Partnership and discussion followed.

LAND INFORMATION AND CONSERVATION

13. Budget Report/Retained Fee Report

The budget report and retained fees report was included in agenda packet for committee review.

14. Discussion regarding organization of Land Information, Conservation and Zoning departments

a. **Appointing Diane Hanson Land Services Administrator & approve Job Description**

Randy reviewed the resolution and job description. Discussion followed. Motion by Bloomer second Alber to hold this over to review this document at the next meeting of the Land information, Conservation and UW Extension: Roll call vote Saal-nay, Fox-nay, Pampuch-nay, Alber-aye, Bloomer-aye. Motion failed. Motion by Saal second by Bloomer to approve the resolution and that the resolution be amended to reflect that this consolidation be reviewed every 2 months for a period of one

year by the Land Information, Conservation and UW-Extension committee. Bloomer withdrawn the second on his motion. Fox seconded the motion. Roll call vote: Pampuch-aye, Bloomer-nay, Fox-aye, Alber-nay, Saal-aye. Motion carried.

Fox left at 1:00pm

15. Review/Action on 2012 DATCP Soil and Water Resource Management Grant Contract

Diane reviewed the 2011 DATCP Soil and Water Resource Management Grant Contract. **Motion** by Bloomer second by Pampuch to approve the 2011 DATCP Soil and Water Resource Management Grant Contract. Motion carried.

16. Review/Action on 2012 CIP Requests

Diane reviewed the 2012 CIP Requests with the committee. **Motion** by Bloomer second by Alber to approve the CIP requests. Motion carried.

17. Review/Action on 2012 budget proposals

a. **Land Conservation**

Diane briefly reviewed the Land Conservation 2012 budget proposal

b. **Land Information**

Diane briefly reviewed the Land Information 2012 budget proposal

c. **Tax Assessment and Tax Description**

Diane briefly reviewed the Tax Assessment and Tax Description 2012 budget proposal

d. **Surveyor**

Diane briefly reviewed the Surveyor 2012 budget proposal

Motion by Pampuch second by Alber to approve the 2012 budgets. Motion carried.

18. Preliminary discussions related to 5, 10, 15% budget reduction proposals

Hold over until June Land Information, Conservation and UW-Extension committee meeting.

19. Review/Action on preliminary plan for utilization of retained fees and electronic access monies

Hold over until June Land Information, Conservation and UW-Extension committee meeting.

20. Discuss/Action on request for limited term employee

Hold over until June Land Information, Conservation and UW-Extension committee meeting.

21. Review/Action on resolution authorizing application for Target Runoff Management Grant Funds

Diane reviewed the resolution authorizing the grant application. **Motion** by Pampuch second by Alber to approve the resolution. Motion carried.

22. Review/Action on LWRM cost share agreement(s)

Diane reviewed the LWRM cost share agreements for James Severt and Bob Johnson. **Motion** by Bloomer second by Alber to approve the cost share agreements. Motion carried.

23. Department Head Report

a. **Update on 2011 DNR Lake Grants**

Diane reviewed the status of 2011 DNR Lake Grants. **Motion** by Saal second by Alber to approve an agreement with RC&D for the Treehaven grant project. Motion carried.

b. **Update on 2011-2013 Biennial Budget Proposal and Impact on department programs**

Diane briefly provided a report on state budget issues that affect her department

c. **Preliminary discussion on allowing names on web site**

Hold over until June Land Information, Conservation and UW-Extension committee meeting.

d. **Tri County Aquatic Invasives Project Update**

No report

24. Q & A on Staff Activity Reports

The staff activity reports were included in packet for committee review.

25. Review/Action on WLWCA Membership dues

Hold over until June Land Information, Conservation and UW-Extension committee meeting.

26. Convene into closed session pursuant to sec. 19.85(10) ©, Wis Stats. For purpose of considering employment, promotion, compensation or performance evaluation data of any public employee(s) over which the government body has jurisdiction or exercises responsibility. [Conservationist/Department Head]

Hold over until June Land Information, Conservation and UW-Extension committee meeting.

27. Reconvene into open session and take any necessary action on closed session item (above).

Hold over until June Land Information, Conservation and UW-Extension committee meeting.

28. Discuss and Set next Meeting, Date and Time

Next Land Information, Conservation and UW Extension meeting will be held June 8th, 2011 at 10:00am.

29. Adjournment

Motion by Bloomer second by Saal to adjourn at 1:40pm. Motion carried.

Minutes prepared by Diane Hanson, Debbie Moellendorf and Terri Pankow.