

Lincoln County Land Information, Conservation and UW-Extension Committee
Minutes of Wednesday, April 22, 2009 9 a.m.
Lincoln County Service Center
Lower Level Conference Room 156
801 N. Sales Street
Merrill, WI 54452

Members present: Frank Saal, John Bailey, Dave Fox and Arlen Anderson

Visitors: Debbie Moellendorf, Diane Hanson, Tony Dallman, Beryl Vandre Emerich, Brenda Janke, Tammy Hansen, Tom Cadwallader, Ron Jacobson, Bill Zeitz, Greg Maines, Jeff Anderson and Art Lersch

1. **Call to Order**

The Land Information, Conservation and UW-Extension committee was called to order by Chair Saal at 9:00 a.m.

2. **Approval of Minutes from March 11, 2009 Committee Meeting**

Motion by Saal second by Anderson to approve the minutes from the March 11, 2009 committee meeting. Carried all ayes.

3. **Discuss and Set Next Meeting Dates and Time**

The next two Land Information, Conservation and UW-Extension committee meetings will be held Wednesday, May 6, 2009 at 9:00 a.m. and Monday, June 8, 2009 at 9:00 a.m. in the Lincoln County Service Center Lower Level Conference Room.

4. **Public Comment**

Bill Zeitz was present to share his concerns and resolution that he presented at the April 21st County Board meeting. Bill distributed an article "Seeds – How to Criminalize Them (re:HR875 "Food Safety")" by Linn Cohen-Cole to those present at the meeting. The County Board referred the resolution to the UW-Extension committee at last night's meeting. Chair Saal requested that this item be placed on the May 6th agenda.

UW-Extension

5. **Review Extension budget monthly report**

Debbie Moellendorf provided an overview of the expense and revenue reports for February and March 2009 which were included in the committee packet. She indicated that she will have several budget modifications for the next committee meeting to reflect grants and donations we have received for programs in 2009.

6. **2010 Department Budget Planning**

Debbie provided handouts of the estimated budget for tax levy accounts for 2010. Due to some issues with the MUNIS program, she hopes to have a more complete budget including non-tax levy accounts for the May 6th meeting.

7. **Distribute and Review 2008 Annual Reports**

a. **University of Wisconsin Colleges and University of Wisconsin-Extension**

Debbie included in the committee members packet a copy of the 2008 Annual Report.

b. **Lincoln County UW-Extension**

Debbie provided a copy of the 2008 Annual Report that the staff in the Lincoln County UW-Extension office compiled reflecting their programming efforts. This report has been posted to our website and sent to local legislatures.

8. **Discuss/Action on State Wisconsin Associated County Extension Committees, Inc. (WACEC) Annual Conference to be held on June 15-16, 2009 in LaCrosse**

Registration information for the conference was included in committee members packets. In order to receive the early bird registration rate must be returned by May 22nd. John Bailey pointed out that Information on the concurrent workshops were not included in the materials. Debbie will follow up on this. This item will be placed on next agenda and action will be taken at that time.

9. **Q&A on Agriculture Development Agent Written Report**

Tom Cadwallader's written report for February and March was included in the agenda packet for the committee to review and placed on file. Tom indicated that he has been spending a significant amount of time with farmers discussing financial information relative to the downturn in commodity prices and economy in general.

10. **Q&A on Community and Economic Development Educator Written Report**

Art Lersch's written report of February and March was included in the agenda packet for the committee to review and placed on file. Art is at another meeting and will try to get back before the committee meeting has concluded to answer any questions regarding his report.

11. Q & A on Family Living Educator Written Report

Brenda Janke's written report for March and April was included in the committee packet for their review and placed on file. Brenda indicated that the number of requests for food preservation information increased last year and she anticipates the same occurring this year. As a result, she is working on providing and promoting a multi-county master food preserver training and will again be providing resources at local farmer's markets this summer.

a. Overview of Financial Programming and Responses to Current Family Economic Stress

Brenda provided an overview of programming she is currently involved in the area of family finances. She has seen an increase in requests in this area due to the current downturn in the economy and layoffs in our area. She shared with the committee a packet of resources she has provided to Chamber of Commerce, Social Services, Veteran's Services, financial institutions and other organizations who work with families. By providing these resources to these organizations, they are able to make copies of materials and also refer individuals to Brenda for follow-up questions. In addition, she has also been teaching workshops in this area, including training on personal finances for individuals who work in financial institutions that she is co-teaching with Marathon County Family Living Educator.

12. Q & A on Wisconsin Nutrition Education Written Report

Tammy Hansen's report for February and March was included in the agenda packet for the committee to review and placed on file. Deb Warren, the new WNEP educator started in mid-January has been very busy with programming and is currently attending new educator training. Tammy is working on next year's grant renewal for the program and contacting potential collaborators. Tammy indicated that due to the downturn in the economy, there are more potential sites for programs for next year's WNEP program. For example, Kate Goodrich Elementary School now meets the requirements required by the WNEP program and Tammy is working on plans for providing programs at this school next year.

13. Q & A on 4-H Youth Development Program Advisor Written Report

Amanda Kostman's written report for February and March was included in the agenda packet for the committee to review and placed on file. Amanda is currently attending the Leadership Academy program in Milwaukee so unable to attend today's committee meeting.

14. Q & A on 4-H Youth Development Agent/Department Head Written Report

Debbie Moellendorf's written report for February and March was included in the agenda packet for the committee to review and placed on file. Debbie indicated that the majority of February and March were spent working on writing a federal and state grant with the Lincoln County Drug Free Coalition project director. We will be hearing in the very near future about the state grant and in August regarding the federal grant. In addition, Debbie continues to provide support and resources to staff throughout the county who are providing After School programs.

15. Open, review and take action on responses to Request for Proposal for Remonumentation Services in the Towns of Harding and Tomahawk.

Tony opened the Proposals for Remonumentation Services in the Towns of Harding and Tomahawk. Tony reviewed the proposals with the committee, discussion followed. **Motion** by Saal second by Anderson to accept Favorite Surveying proposal for Remonumentation Services in the Towns of Harding and Tomahawk. Carried all ayes.

16. Department Head report

a. 2009 Aquatic Invasive Grants Update

Diane reviewed the status of the 2009 Aquatic Invasive Grants with the committee. The Tri County AIS project grant was approved as well as the purchase of a dissolved oxygen meter grant. Paperwork will be completed and forwarded to DNR.

b. 2010 Department of Agriculture – Soil and Water Resource Management Grant Application

Diane reviewed the 2010 Department of Agriculture – Soil and Water Management Grant Application with the committee.

c. Review and Take Action on Fees for Digital Elevation Data

Diane reviewed the fees for Digital Elevation Data with the committee. Discussion followed.

Motion by Bailey second by Anderson to approve the fee for Digital Elevation Data. Carried all ayes.

d. Review and Take Action on 2009 Budget Modifications – Land Conservation Budget and Tax Description Budget

Diane reviewed the 2009 Budget Modifications for Land Conservation and final 2008 Tax Description budget modification.

Motion by Bailey second by Saal to approve the 2009 budget modification for Land Conservation and 2008 budget modification for Tax Description. Carried all ayes.

e. Review and Take Action on 2009 Marathon-Lincoln County Technical Assistance Contract

Diane reviewed the 2009 Marathon-Lincoln County Technical Assistance Contract with the committee. Motion by Saal second by Bailey to approve the 2009 Technical Assistance contract with Marathon-Lincoln Counties. Carried all ayes.

f. Distribute and Review 2008 Annual Report

Diane reviewed the 2008 Annual report with the committee.

g. Review and Take Action on Capital Improvement Project (CIP) Requests

Diane reviewed the Capital Improvement project requests with the committee. **Motion** by Saal second by Anderson to approve and forward the CIP requests for Surveyor Vehicle Replacement, Conservation Vehicle Replacement, Total Station Replacement, Parcel Mapping, Digital Orthophotos to the Finance Committee. Carried all ayes.

17. **Adjournment**

Motion by Anderson second by Saal to adjourn at 11:55am Carried all ayes.

Minutes prepared by Beryl Vandre Emerich, Debbie Moellendorf, and Diane Hanson