

Land Information, Conservation and University Extension Committee  
Minutes of Tuesday, April 8, 2008  
Land Resource Center Meeting Room  
1106 E. 8<sup>th</sup> Street  
Merrill, WI 54452

Members present: Frank Saal, Carl Short, Jim Alber, Wayne Plant and Gail Schneider

Visitors: Amanda Kostman, Brenda Herrell, Art Lersch, Debbie Moellendorf, Tom Cadwallader, Beryl Vandre Emerich, Pamela Row, Tammy Hanson, and Diane Hanson

1. **Call to Order**  
The Land Information, Conservation & UW-Extension committee meeting was called to order by Chair Jim Alber at 9:30 am
2. **Approval of Minutes from the February 11, 2008 Committee Meeting**  
**Motion** by Short, second by Saal to approve the minutes from the February 11, 2008 committee meeting. Motion carried, all ayes.
3. **Public Comment**  
None

UW-Extension

4. **Review Extension budget monthly report**  
Moellendorf reviewed the revenue and expense report for February and March which was included in the committee's packet.
5. **Review/Action on 2008 Budget Modifications**  
Moellendorf reviewed and explained the 2008 Budget modifications. The first set of budget modifications being requested is to change from the old copier account line items to the new copier accounts per discussion with Finance Department during 2007 budget closure process. Second budget modification request is to reflect the \$500 stipend that Moellendorf received from SAMSHA and corresponding expenditure account for conducting a Town Hall Meeting on underage drinking.  
  
**Motion** by Plant, second by Schneider to approve the Budget modifications as submitted in documents and explained by Moellendorf for the copy machine. Motion carried, all ayes.  
  
**Motion** by Plant, second by Alber to approve the Budget modifications as submitted in documents and explained by Moellendorf for the SAMSHA grant. Motion carried, all ayes.
6. **Update on State WACEC Conference being hosted by Central District on June 16-18, 2008 at the Holiday Inn in Stevens Point**  
Moellendorf indicated that to date she has not received the State WACEC registration packets. She will distribute the registration packets when received to the new committee members. Discussion followed about per diem and mileage for committee members to attend but no action was taken.
7. **Update on Community Partner Advisory Group Meeting to be held on May 1, 2008**  
Lersch updated the committee on plans for the next Community Partner Advisory Group (CPAG) meeting. During this meeting, staff plan to hold round table discussions on the issues/needs that emerged through recent Central District Phone Survey and prior CPAG meetings. Participants will be asked to begin identifying ways that UW-Extension can

address these issues or partner with others to address these issues as part of our current program planning process.

**8. Q & A on Agriculture Development Agent Written Report**

Tom Cadwallader's written report for February and March was included in the agenda packet for the committee to review and placed on file. Tom spoke briefly on agriculture related economic conditions and the success of this year's School for Beginning Dairy Farmer's class.

**9. Q & A on Community and Economic Development Educator Written Report**

Art Lersch's written report for February and March was included in the agenda packet for the committee to review and placed on file. Art highlighted the work he is doing with Tomahawk Businesses on their Main Street program.

**a. Upcoming Aging Population World Cafes**

Art also presented information regarding issues that will be discussed at the World Café regarding the aging population on April 21<sup>st</sup> in Tomahawk and April 24<sup>th</sup> in Merrill. Information gathered during these events will be used to develop plans for serving the growing aging population in Lincoln County.

**10. Q & A on Family Living Educator Written Report**

Brenda Janke's written report for February and March was distributed to the committee to review and placed on file.

**11. Q & A on Wisconsin Nutrition Education Written Report**

Brenda Herrell and Karen Thell's written report for February and March was included in the agenda packet for the committee to review and placed on file.

**a. Overview of Wisconsin Nutrition Education Program in Lincoln County**

Brenda provided an overview of the mission of WNEP and how they have been carrying out this mission in Lincoln County since 2003 when Brenda became the coordinator. During her overview, she highlighted how the program has changed and evolved during this timeframe. Brenda also shared with the committee several displays and other teaching materials WNEP staff utilize for their programs.

**b. Discuss/Action on New County Pairing to Begin 2008-09 Grant Year**

Clark County has approved the implementation of a WNEP program for their county beginning in October of 2008 (start of new grant year for WNEP). As a result, the State WNEP program has adjusted the pairings for WNEP to Lincoln and Marathon Counties. Taylor County will now be paired with Clark County. This decision was based on geographic locations (natural flow between new pairings) and in-kind matches. This will mean that Brenda Herrell and Karen Thell will be shifting to the Taylor/Clark program and Tammy Hanson, current coordinator for Marathon County will become the coordinator for Lincoln County. Tammy Hanson was at the meeting to introduce herself to the committee, provide an overview of the Marathon County WNEP program and answer the committee member's questions. Brenda will be working with Tammy to coordinate this transition to the new pairing and preparations on the next grant year agreements. Currently, Tammy anticipates that WNEP will continue to provide the same programming currently doing and will probably be hiring a half-time educator for Lincoln County. Brenda and Tammy will keep the committee members informed as they write the grant to begin October 1, 2008 through September 30, 2009.

**Motion** by Alber, second by Plant to support the new Lincoln and Marathon County pairing for WNEP with the understanding that a half-time educator will be hired to serve Lincoln County. Motion carried, all ayes.

**12. Q & A on 4-H Youth Development Program Advisor Written Report**

Amanda Kostman's written report for February and March was included in the agenda packet for the committee to review and placed on file. Amanda highlighted the educational activities and fundraisers that the 4-H Ambassadors were involved in this month for their participation in the North Central Regional Volunteer Forum to be held in Ohio. She also highlighted recent Teen Court programming.

**13. Q & A on 4-H Youth Development Agent/Department Head Written Report**

Debbie Moellendorf's written report for February and March was included in the agenda packet for the committee to review and placed on file. Debbie highlighted the upcoming State After School Conference that a group from Lincoln County will be attending. Part of this group will be teaching a workshop-session during the conference. She also indicated that received the 2008 Social Norms survey results from Northern Illinois late last week. Preliminary results show positive impacts of the social norms project for the first year. She will share these results in more detail at a future committee meeting.

Debbie highlighted the items below that she was requested to distribute to the committee:

- a. **University of Wisconsin Colleges and University of Wisconsin-Extension Annual Report for 2007 (included in committee packet)**
- b. **Cooperative Extension – Working for Wisconsin Overview (included in committee packet)**
- c. **Winter/Spring 2008 Wisconsin Associated County Extension Committees, Inc. (WACEC) newsletter (included in the committee packet)**

**14. Next Meeting Date**

The next meeting date will be decided by committee members at the organizational meeting for the County Board on April 15<sup>th</sup>.

Land Information and Conservation

**15. Review and Take Action on 2009 Department of Agriculture, Trade and Consumer Protection Grant for staffing and cost sharing**

Diane reviewed the DATCP grant for staffing and cost sharing.

**Motion** by Saal second by Alber to approve grant application for DATCP cost share and staffing. Motion carried all ayes.

**16. Review and Take Action on 2009 Wisconsin Land Information, Program Application**

Diane reviewed the WLIP grant.

**Motion** by Schneider second by Plant to approve WLIP grant application. Motion carried all ayes.

**17. Discuss GIS Software Issues**

Diane updated the committee regarding some GIS license issues.

**18. Adjournment**

**Motion** by Schneider, second by Saal to adjourn at 11:25am. Carried all ayes.

Minutes prepared by: Debbie Moellendorf, Beryl Vandre Emerich and Diane Hanson