

Land Information, Conservation and University Extension Committee  
Minutes of Wednesday, June 4, 2008  
Land Resource Center Meeting Room  
1106 E. 8<sup>th</sup> Street  
Merrill, WI 54452

Members present: Frank Saal, Carl Short, Wayne Plant, Dave Fox and John Bailey

Visitors: Brenda Herrell, Art Lersch, Debbie Moellendorf, Tom Schmitz, Tom Cadwallader, Beryl Vandre Emerich, Tammy Hanson, and Diane Hanson

1. **Call to Order**

The Land Information, Conservation & UW-Extension committee meeting was called to order by Chair Frank Saal at 9:00 am

2. **Approval of Minutes from the May 7, 2008 Committee Meeting**

**Motion** by Bailey, second by Saal to approve the minutes from the May 7, 2008 committee meeting. Motion carried, all ayes.

3. **Public Comment**

Supervisor Bailey requested to bring up an item. Chair Saal indicated that Public Comment is a place on the agenda where members of the public may bring items to the committee. He further clarified that in order to comply with open meeting laws, any items which committee members would like to discuss as follow-up from public comment or other items need to be placed on the agenda. Items can be placed on the agenda by contacting Debbie, Diane or himself as the Chair in advance of the meeting. Supervisor Bailey then requested that discussion on purchasing more fuel efficient vehicles be placed on the July meeting agenda under Land Information and Conservation since relates to this department.

UW-Extension

4. **Review Extension budget monthly report**

Chair Saal indicated that he finds the narrative explanation that Moellendorf provides to the committee very helpful. Moellendorf then asked if there were any questions on the revenue and expense report for May which were included in the committee's packet. Supervisor Fox indicated that our department seems to bring in lots of grants where we incur the expenses and then are reimbursed for them. Moellendorf indicated that this is often the case and that our department in the past several years has sought out more outside funding (non tax levy) to support our local programming efforts.

5. **Updates on State WACEC Conference being hosted by Central District on June 16-18, 2008 at the Holiday Inn in Stevens Point**

Both Supervisor Plant and Fox are planning to attend the conference. Moellendorf also indicated that Tom, Brenda Janke and she will be presenting during the Northern Tour at the Conference and Art will be part of the presentation on working with Hispanic/Latino audiences during the conference. Supervisor Plant indicated that if any of the committee members have items for the auction to get them to Debbie or him.

6. **Introduction and Discussion with Tom Schmitz, Central District Director for UW-Extension**

Tom Schmitz introduced himself; spoke about his role as the Central District Director and the partnership between the county and the University in providing Extension program in counties. Tom then asked the committee to introduce themselves, their background, experience with Extension, challenges they see facing Extension in the future and questions they have. Committee members then went around and shared these items. Some of the challenges committee members see facing Extension are the increased competition for shrinking

resources and continuing to get the word out about the resources Extension brings to the county. Tom thanked the committee for sharing and indicated that committee members should feel free to contact him if they have questions or items they want to discuss.

**7. Q & A on Agriculture Development Agent Written Report**

Tom Cadwallader's written report for May was distributed to the committee at the meeting and will be placed on file. Tom briefly highlighted his programming efforts for the committee and indicated that he would be providing a more in-depth overview at a future committee meeting.

**8. Q & A on Community and Economic Development Educator Written Report**

Art Lersch's written report for May was included in the agenda packet for the committee to review and placed on file.

**a. Overview of Lincoln County Community, Resource Development Program**

Art provided an overview of his programming efforts. During his presentation he highlighted his work in organizational development, economic/business development and leadership development. He included a list of the various organizations and individuals who have been served/reached through his programming efforts over the past four and a half years since he started in Lincoln County. Through all of his programming he brings University resources to Lincoln County to build the capacity of communities, organizations and/or individuals to meet local needs.

**9. Q & A on Family Living Educator Written Report**

Brenda Janke's written report for May was included in the agenda packet for the committee to review and placed on file. Due to her half time position and programming scheduled for June, Brenda was unable to attend today's committee meeting.

**10. Q & A on Wisconsin Nutrition Education Written Report**

Brenda Herrell and Karen Thell's written report for May was distributed to the committee at the meeting and will be placed on file.

**a. Update on Lincoln and Marathon County Wisconsin Nutrition Education Program to begin October 1, 2008**

Brenda Herrell indicated that Tammy Hanson and herself have been meeting with agency/organizations during the past month as they have been preparing for the transition from the Lincoln and Taylor County program pairing to the Lincoln and Marathon County pairing to begin with the new grant on October 1, 2008. Tammy indicated that the transition is proceeding smoothly and the grant is ready for submission. She has worked out arrangements to begin the process early to hire a half time educator for Lincoln County and to increase time for one of the Marathon County educators to cover Lincoln County programming until the new educator is on board. This was done so there would be no lack in services during the transition.

Debbie then asked if Tammy could provide an overview of the WNEP program for our new committee members. Tom Cadwallader shared an example of how local discussions can have an impact on the state and federal level. He indicated that as the result of discussions by Jim Alber at committee meetings about the inability to utilize food stamps at farmer's markets to purchase fresh produce a change was made at the state and federal levels. Food stamps are now being accepted statewide and nationally at farmer's markets and this is being promoted locally by WNEP, Commission on Aging and others.

**b. Discuss/Action on WNEP County Agreement Letter for October 1, 2008 – September 30, 2009**

Frank Saal read the WNEP County Agreement letter for the 2008-2009 year to the committee. Chair Saal asked Moellendorf to clarify for the committee these cost share contributions. Moellendorf indicated that these are all in-kind contributions of office space, use of office equipment, and support provided by existing staff. As a result of these in-kind contributions, Lincoln County receives dollars through this federal grant program to hire WNEP staff to conduct programming.

**Motion** by Bailey, second by Saal to participate in the WNEP County Agreement per the letter for October 1, 2008 to September 30, 2009 as presented. Motion carried, all ayes.

**11. Q & A on 4-H Youth Development Program Advisor Written Report**

Amanda Kostman's written report for May was included in the agenda packet for the committee to review and placed on file. Amanda is on vacation today so unable to attend today's meeting.

**12. Q & A on 4-H Youth Development Agent/Department Head Written Report**

Debbie Moellendorf's written report for May was included in the agenda packet for the committee to review and placed on file. Debbie highlighted her programming efforts for the committee and indicated that she would be providing a more in-depth overview at a future committee meeting. She also shared with the committee the new 4-H banner and other marketing materials that have been developed through grants over the past few years. These materials are being utilized to promote 4-H at various events throughout the year.

**13. Next Meeting Date**

The next meeting date will be July 9, 2008 at 9 a.m. in the Lincoln County Land Resource Meeting Room.

Supervisor Fox left the meeting at 10:50 a.m.

Land Information and Conservation

**14. Review and Take Action on Revised License Agreement and Data Order Forms**

Diane reviewed the revised license agreement and GIS data order forms.

**Motion** by Saal second by Short to approve license agreement and data order form. Carried all ayes.

**15. Review and Take Action on Land and Water Resource Management Cost Share Agreements**

Diane reviewed cost share agreements for Rick Dorn, Bob Johnson, Tom Winkler and Fred Drephel.

**Motion** by Plant second by Bailey to approve cost share agreements for Rick Dorn, Bob Johnson, Tom Winkler and Fred Drephel. Carried all ayes.

**16. Adjournment**

**Motion** by Plant second by Bailey to adjourn at 11:10am. Carried all ayes.

Minutes prepared by: Debbie Moellendorf, Beryl Vandre Emerich and Diane Hanson