

Lincoln County Land Information, Conservation and UW-Extension Committee  
Minutes of Monday, June 8, 2009 - 9 a.m.  
Lincoln County Service Center  
Lower Level Conference Room 156  
801 N. Sales Street  
Merrill, WI 54452

Members present: Frank Saal, John Bailey, Dave Fox and Arlen Anderson

Visitors: Debbie Moellendorf, Sarah Koss, Jeremy Irish, Diane Hanson, Terri Pankow, Matt Peplinski, Michael Stinebrink, Hans Breitenmoser, Tom Schmitz, Tony Dallman, Beryl Vandre Emerich, Brenda Janke, Tammy Hansen, Tom Cadwallader, Amanda Kostman, Deb Warren and Art Lersch

1. **Call to order**

The Land Information and Conservation & UW-Extension committee meeting was called to order by Chairman Saal at 9:00 am

2. **Approval of Minutes from the May 6, 2009 Committee Meeting**

**Motion** by Bailey second by Anderson to approve the minutes from the May 6, 2009 Land Information, Conservation & UW- Extension committee meeting. Carried all ayes.

3. **Discuss and Set Next Meeting Dates and Time**

The next Land Information, Conservation & UW- Extension committee meeting will be held Thursday, July 30<sup>th</sup>, 2009 at 9:00 am in the Lincoln County Service Center Lower Level Conference Room

4. **Public Comment**

No Public Comment

**Register of Deeds**

5. **Q&A on Monthly Budget Report**

The register of Deeds monthly budget report was included in the agenda packet for review.

6. **Q&A on Monthly Written Report**

The Register of Deeds monthly written report was included in the agenda packet for review.

7. **Review and Take Action on 2010 Register of Deed Budget**

Sarah reviewed the 2010 Register of Deeds budget with the committee. **Motion** by Bailey second by Saal to approve the Register of Deeds 2010 budget. Carried all ayes.

**Land Information and Conservation**

Moved to Item 14 to accommodate visitor

14. **Wildlife Damage Program Update – Jeremy Irish**

Jeremy updated the committee on his activities and discussed future budget issues.

8. **Discussion on 2010 budget issues**

Diane opened the discussion by stating that agenda items 8 & 9 were related. Based on the outcome of the May 27<sup>th</sup>, 2009 Special County Board Meeting, review of outside contracts was identified as a possible budget consideration for 2010. With that in mind we currently have awarded the remonumentation project for 2009-10 to Favorite, Anderson & Maines Surveying, S.C. but have not signed a contract as of yet. Diane informed the committee that this project includes, remonumentation work in the Towns of Harding & Tomahawk. The Town of Harding was scheduled to be completed in 2009 and Town of Tomahawk 2010. Since the 2009 budget includes funds for Town of Harding remonumentation, Diane recommended that the contract be signed for 2009 in order to complete the Town of Harding. Discussion followed.

9. **Review and Take Action on Remonumentation contract with Favorite, Anderson & Maines Surveying S.C.**

Diane reviewed budget concerns with the 2009 and 2010 Remonumentation contract with Favorite, Anderson & Maines Surveying S.C. Discussion followed. **Motion** by Fox second by Anderson to approve contract with Favorite, Anderson & Maines Surveying S.C. for 2009 (Town of Harding work) and re-evaluate contract in 2010. Discussion followed. 2 ayes, 2 nays - motion failed. **Motion** by Bailey second by Anderson to approve the contract for 2009 and 2010 with Favorite, Anderson & Maines Surveying S.C. Discussion followed. 2 ayes, 2 nays motion failed. **Motion** by Fox second by Anderson to approve contract with Favorite Anderson & Maines Surveying S.C. for 2009 (Town of Harding work) and re-evaluate in 2010. 2 ayes 2 nays. Motion failed. **Motion** by Fox second by Saal to layover until next committee meeting. Carried all ayes

13. **Agency Reports (NRCS, DNR, FSA, etc.)**

Michael Stinebrink NRCS District Conservationist updated the committee on his activities. Matt Peplinski introduced himself as the FSA Executive Director for Langlade and Lincoln Counties. He updated the committee on current FSA programs.

10. **Review and Take Action on agreement with Lumberjack RC&D for Aquatic Invasive Grant Project**

Diane reviewed the agreement with Lumberjack RC&D for Aquatic Invasive Grant project with the committee.

**Motion** by Saal second by Bailey to approve the agreement with Lumberjack RC&D for Aquatic Invasive Grant project contingent on Corporation Counsel approval. Carried all ayes.

11. **Review and Take Action on agreement between Langlade and Forest Counties for Aquatic Invasive Grant Project**

Diane reviewed the agreement between Langlade and Forest Counties for Aquatic Invasive Grant project with the committee.

**Motion** by Bailey second by Anderson to approve the agreement between Langlade and Forest Counties for Aquatic Invasive Grant project contingent on Corporation Counsel approval. Carried all ayes.

12. **Review and Take Action on 2009 Cost Share Agreement (s)**

Diane reviewed the 2009 cost share project for Hans Jr. and Katie Breitenmoser.

**Motion** by Saal second by Anderson to approve the 2009 cost share agreement project for Hans Jr. and Katie Breitenmoser. Carried all ayes.

**UW-Extension**

15. **Review Extension budget monthly report**

Debbie Moellendorf provided an overview of the expense and revenue reports for April and May 2009 which were included in the committee packet. All of the department budget modifications approved by the committee at the May meeting have been reflected in these budget reports.

16. **2010 Department Budget Planning**

A copy of the 2010 department budget with line item explanations was included in the committee packet. Due to the current state budget discussion/process occurring, we will need to do an adjustment to the agent contract line item. Tom Schmitz, Central District Director, indicated that we are not sure what the final impact will be on staff salaries and benefits with the current discussion which includes no pay increases, staff taking furlough days and increase in employee contribution towards benefits. Debbie indicated that she will make this adjustment to this line item once we know the final impact.

**Motion** by Saal second by Anderson to approve the 2010 UW-Extension budget as presented. Carried all ayes.

17. **Attendance at State Wisconsin Associated County Extension Committees, Inc. (WACEC) Annual Conference to be held on June 15-16, 2009 in La Crosse**

None of the committee members are able to attend this year's WACEC Conference.

18. **Partner discussion – state, district and county Cooperative Extension updates with Tom Schmitz, Central District Director**

Tom Schmitz led a discussion concerning the partnership between the state, local and federal government and how all the facets fit together. One of Tom's goals as Central District Director is to meet with the committee on a more regular basis to dialogue about our partnership in providing Extension programs that meet the needs of the county and its residents. In response to a question concerning what the committee members have learned about UWEX, the majority of the members indicated they were unaware of the range and depth of programs/services that UWEX provides to the county. They indicated that this is also a challenge for Extension and local staff to keep key stakeholders, including other supervisors and the public informed about all that Extension offers. Staff expressed an interest in continuing to dialogue with committee members about ways we can do this at future committee meetings. Debbie will add this to our next committee agenda for further discussion. Tom also shared that the department head role is no longer being renewed on an annual basis but has transitioned to a joint appointment that will be changed as needed.

**19. Q&A on Agriculture Development Agent Written Report**

Tom Cadwallader's written report for April and May was included in the agenda packet for the committee to review and placed on file. Tom also shared with the committee a recent paper he co-authored "Using Group Facilitation Skills to Provided Training for Extension Modernization" that he presented on efforts UW-Extension was engaged in working with Guyana Ministry of Agriculture Extension Service.

**20. Q & A on Community and Economic Development Educator Written Report**

Art Lersch's written report for April and May was included in the committee packet for their review and placed on file. Art highlighted that 17 agencies are registered to participate in the Lincoln County Volunteer Day on June 17<sup>th</sup>.

**21. Q & A on Family Living Educator Written Report**

Brenda Janke's written report for April and May was handed out at the meeting committee to review and placed on file.

**22. Q & A on Wisconsin Nutrition Education Written Report**

Tammy Hansen's written report for April and May was included in the agenda packet for the committee to review and placed on file.

a. **Overview of Wisconsin Nutrition Education Program**

Tammy provided an overview of the Wisconsin Nutrition Education program that assists limited resource families and individuals choose healthful diets, purchase and prepare healthful food and handle it safely, and become more food secure by spending their food dollars wisely. It is funded by federal dollars. The program has been around for about 40 years and all but 5 counties in Wisconsin currently participate in the program

b. **Discuss/Action on WNEP County Agreement Letter for October 1, 2009 – September 30, 2010**

Tammy presented and explained for the committee the agreement letter for next year's grant. Tammy explained that these are all in-kind contributions of office space, use of office equipment, and support provided by existing staff. As a result of these in-kind contributions, Lincoln County receives dollars through this federal grant program to hire WNEP staff.

**Motion** by Bailey second by Anderson to approve WNEP County Agreement Letter for October 1, 2009 – September 30, 2010. Carried all ayes.

**23. Q & A on 4-H Youth Development Program Advisor Written Report**

Amanda Kostman's written report for April and May was included in the agenda packet for the committee to review and placed on file.

**24. Q & A on 4-H Youth Development Agent/Department Head Written Report**

Deb Moellendorf's written report for April and May was included in the agenda packet for the committee to review and placed on file. Debbie also distributed a brochure for this year's Lincoln County 4-H Fair. She explained to the committee, that our role in extension is to support and work with the educational/judging portion of the fair. The Fair Board is the group responsible for operating the business of the fair.

a. **Discuss/Action on High School Student Intern funded through Drug Free Communities Grant**

Debbie informed the committee that she has received funding through the Drug Free Communities Grant to hire a high school student for the summer. The Lincoln County Drug Free Coalition received this grant which is managed through the Merrill School System. The student will be working in the Extension department over the summer with Debbie on the development of the 2009-10 Merrill Social Norms marketing campaign. Committee members expressed support for this position. Debbie indicated she is currently interviewing nine students who have applied for the position and anticipates a student starting later this month.

25. **Adjournment**

**Motion** by Bailey second by Fox to adjourn at 12:10 pm. Carried all ayes.

Minutes prepared by Beryl Vandre Emerich, Debbie Moellendorf, Terri Pankow, Diane Hanson and Sarah Koss