

Lincoln County Land Information, Conservation Committee and University Extension
Minutes of Tuesday April 2nd, 2013 10:00am
Lincoln County Service Center
Lower Level Conference Room 156
801 N Sales Street
Merrill, WI 54452

Members Present: Frank Saal, Hans Breitenmoser Jr, R.Wayne Plant, James Alber
Visitors: Diane Hanson, Randy Schulz, Debbie Moellendorf, Sarah Koss, Mark Kaczorowski, Peggy Lane, Tony Dallman, Chad Besaw

1. Call Meeting to Order:

The Land Information, Conservation & U-W Extension committee meeting was called to order by Chair Saal at 10:00 am.

2. Approval of Minutes from the February 13th, 2013 Committee Meeting

Motion by Plant second by Saal to approve the minutes from the February 13th, 2013 committee meeting. Motion carried.

3. Public comment

No public comment

LAND INFORMATION AND CONSERVATION

4. Budget Reports/Retained Fee Report

The budget report and retained fee report was included in packet from committee review

Alber arrived at 10:05am

5. Discuss/Action on 2012 Carryover Requests

Diane reviewed the 2012 carryover requests with the committee. **Motion** by Saal second by Alber to approve carryover of Tri County AIS Grant. Motion carried. **Motion** by Alber second by Breitenmoser to approve carryover of rural address fees. Motion carried. **Motion** by Saal second by Plant to approve carryover of electronic access funds. Motion carried. **Motion** by Plant second by Saal to approve carryover of retained fees. Motion carried

6. Review/Action on 2012 Budget Modification

Diane reviewed the 2012 budget modifications with the committee. **Motion** by Saal second by Breitenmoser to approve Surveyor budget modifications. Motion carried. **Motion** by Plant second by Alber to approve Land Records budget modifications. Motion carried. **Motion** by Saal second by Breitenmoser to approve Land Conservation budget modifications. Motion carried.

7. Department Head Report

a. 2013 DATCP final allocation

Diane updated the committee on the final figures of the 2013 DATCP allocation. Lincoln County will be receiving more grant funds than originally budgeted.

b. 2014 DATCP grant application

Diane reviewed the 2014 DATCP grant application with committee. **Motion** by Alber second by Breitenmoser to approve the 2014 DATCP grant application. Motion carried.

1. Review staff funding formula

As requested by committee members, Diane reviewed the funding formula used when applying for DATCP grant funds.

c. Update on Conservation Specialist position

Diane introduced Mark Kaczorowski, the new Conservation Specialists to the committee.

d. Office restructuring proposal

Diane reviewed the office restructuring proposal with the committee. **Motion** by Alber second by Breitenmoser to approve the office restructuring. Motion carried

e. ATCP 50 rule revision

Diane reviewed the ATCP 50 rule revision with the committee. **Motion** by Alber second by Breitenmoser to direct department head to submit testimony in support of Lincoln County priorities in ATCP 50. Motion carried

f. 2013-2015 State Budget issues

Diane reviewed the State Budget issues with the committee. Discussion followed. **Motion** by Saal second by Breitenmoser to submit letter to state regard state funding issues impacting the department. Motion carried.

5 minute recess, reconvened at 10:57am

g. GPS Equipment Issues

Diane, Tony Dallman and Chad Besaw informed the committee about significant issues with the GPS equipment and radio. **Motion** by Alber second by Plant to support transition to appropriate purchase of Trimble based GPS equipment, sell outdated equipment and if necessary use retained fees to cover any additional expense. Motion carried.

h. Grazing Project Report

A grazing project report was included in the committee packet for committee review.

i. Targeted Runoff Management Grant Resolutions

Diane reviewed the resolutions for Targeted Runoff Management grants for Brad Juedes and Mark Leder

Motion by Saal second by Breitenmoser to approve resolution for TRM grant for Mark Leder. Motion carried. **Motion** by Saal second by Alber to approve resolution for TRM grant for Brad Juedes. Motion carried.

8. Q&A on Staff Activity Reports

The staff activity reports were included in packet for committee review.

9. NRCS Report – Peggy Lane

a. EQIP Update

Peggy gave an update on the status of EQIP funding in Lincoln County and Conservation Security Program. She also updated the committee on the sale of the building that the federal offices are located in and that the offices will be relocating. Nothing is definite as of this time **Motion** by Saal second by Breitenmoser official letter of support from the committee be sent to NRCS regarding relocation. Motion carried.

b. Civil Rights Review

Peggy updated the committee about a Civil rights review that will occur this year for NRCS offices and how it will impact Land Conservation committees. The operational agreement will be due for review this year also.

UW-EXTENSION

10. State WACEC Conference, April 8-10, 2013 Madison

Debbie updated the committee on the WACEC conference. **Motion** by Saal second by Breitenmoser authorize mileage and per diem for committee member. Motion carried.

11. 2012 Department Carryover Requests

Debbie informed the committee about a few additional carryover items from 2012 to 2013

12. Review 2013 Extension Budget Report

The 2013 Extension budget report was included in agenda packet for committee review.

13. Drug Free Communities Grant

Debbie updated the committee on the drug free communities grant. Discussion also followed on what the process is or should be for grant applications.

REGISTER OF DEEDS

14. Q & A on Monthly ROD Munis Report

The ROD monthly munis report was included in the agenda packet for committee review.

15. Q & A on Monthly ROD Written Report

The ROD monthly written report was included in agenda packet for committee review.

16. Recording Fee Changes and Reallocation of Administrations Fee's

Sarah reviewed the fee changes with the committee. **Motion** by Saal second by Plant to draft a resolution to County Board in opposition to this. Motion carried.

17. 2012 Carryover Request

Sarah reviewed her carryover request

18. 2012 Budget Modification

Sarah reviewed her modifications from 2012. **Motion** by Plant second by Breitenmoser to approve the budget modification. Motion carried.

19. Discuss & Set next meeting date and time

The next Land Information, Conservation and University Extension Committee meeting will be held at May 8, 2013 at 9:00am

20. Adjournment

Motion by Breitenmoser second by Saal to adjourn at 12:37p.m.

Minutes prepared by Diane Hanson, Debbie Moellendorf and Terri Pankow