

**Lincoln County Land Information and Conservation Committee**  
**Minutes of Wednesday February 15, 2006 8:30am**  
**Land Resource Meeting Room**  
**1106 E 8<sup>th</sup> St**  
**Merrill, WI 54452**

Members Present: Elroy Schmidt, James Alber, R.Wayne Plant, Ray Bloomer, Curtis Powell and FSA Representative Rick Dorn

Visitors: Diane Hanson, Marge Johnson, Tony Dallman, Scott Galetka, Audrey Cox, Doug Denk, Christine Bonde, Paul Daigle, Kelly Alber and Terri Pankow

**1. Call Meeting to Order:**

The Land Information and Conservation meeting was called to order by Chairman Elroy Schmidt at 8:30 am

**2. Discuss next Meeting, Date and Time**

The next Land Information and Conservation committee meeting will be held Wednesday March 15, 2006 in the Land Resource Meeting Room.

**3. Approval of Minutes:**

**Motion** by: Bloomer second by Dorn to approve Land Information and Conservation committee minutes of January 18, 2006. Carried all ayes.

**4. Public Comment**

No public comment

**5. Discuss Land Information and Conservation Department consolidation issues**

The committee members and staff discussed the office consolidation.

**Land Conservation**

**6. Review Land Conservation Budget Report:**

The Land Conservation Budget Report was included in the agenda packet for committee to review. Diane reviewed the budget modifications for the Land Conservation budget **Motion** by Alber second by Powell to approve the 2005 Budget modifications as presented. Carried all ayes.

**7. Grazing Project Update – Paul Daigle**

Paul provided the committee with a hand out and an update on the Grazing project.

9:10am Paul Daigle left. Committee moved to Item 10.

**10. Agency Reports (NRCS DNR, etc.)**

Christine updated the committee on the Conservation Security Program signup.

9:15am Christine Bonde left

**8. Legislative Update.**

Diane updated the committee on resource related bills. Wayne mentioned that the WLWCA Legislative committee recently held a conference call.

**9. Conservationist Report**

- a.) **North Central Land Conservation Association Update** – 2006 calendar of events was distributed.
- b.) **Update on joint effort with Marathon County for technical assistance.**  
Diane informed the committee that the Conservation Specialist position has been approved by Marathon County and the hiring process will be starting soon.
- c.) **Review and discuss additions to Outstanding/Exceptional Resource Water Designation**  
Diane informed the committee about some additions to the Outstanding/Exceptional Resource Water Designation List. **Motion** by Alber to support the Outstanding/Exceptional Resource Water Designation. Motion failed due to lack of a second.
- d.) **Q&A on Land Conservation Written Report**  
The Land Conservation Written Report was included in the agenda packet for committee to review.
- e.) **Correspondence/Upcoming Meetings and Events**  
Correspondence and upcoming meetings were reviewed by Diane.

**11. Convene into Closed Session for Job Performance Evaluation of Conservation Specialist per WI Statute 19.85(1) © considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

**Motion** by Powell second by Alber to convene into closed session for Job Performance of Conservation Specialist with Diane and Kelly Alber present. Roll call vote: Schmidt-aye, Alber – aye, Plant-aye, Powell-aye, Dorn-aye, Bloomer – nay. Motion Carried

**12. Reconvene into Open Session:**

**Motion** by Powell second by Plant to reconvene into open session. Roll call vote: Schmidt-aye, Alber-aye, Plant-aye, Powell-aye, Dorn-aye, Bloomer-aye. Motion carried all ayes.

**13. Take action, if necessary in items discussed in Closed Session**

**Motion** by Powell second by Alber to accept Diane’s recommendation of a favorable Job Performance Evaluation and step increase for Conservation Specialist Doug Denk. Carried all ayes.

Move to item number 20. Dorn left at 10:00am

**Land Records**

**20. Review Land Records Budget Report:**

The Land Records Budget Report was included in agenda packet for committee to review. Diane reviewed the Land Records Budget modifications and carryover requests. **Motion** by Bloomer second Alber to approve the 2005 Budget modifications and 2005 Carryover requests for Land Records. Carried all ayes.

**21. Review Retained Fee Report:**

The Retained Fee Report was included in agenda packet for committee to review.

**22. Q&A on GIS Project Coordinator Written Report:**

The GIS Project Coordinator Written Report was included in agenda packet for committee review.

**23. Update on costs of GIS software maintenance.**

Scott reviewed costs related to maintenance of GIS software. Discussion followed.

**24. Review and Take Action on attendance of GIS Project Coordinator at Versioned Geo-database Training.**

Scott reviewed information on a training course that he would like to attend.

**Motion** by Powell second by Alber to approve the GIS Project Coordinator to attend the Versioned Geo-database Training in Minneapolis or Chicago. Carried all ayes.

**25. Q&A on Addressing Coordinator Written Report:**

The Addressing Coordinator Written Report was included in the agenda packet for committee to review.

**26. Review and Take Action on attendance of Addressing Coordinator at Public Safety Conference.**

Audrey reviewed information on a training course that she would like to attend.

**Motion** by Powell second by Alber to approve the Addressing Coordinator to attend the Public Safety Conference in Nashville, Tennessee. Carried all ayes.

Moved to item number 14.

**Tax Description**

**14. Review Tax Description Budget Report:**

The Tax Assessment and Tax Description Budget Reports were mailed in agenda packet for committee to review. Marge and Diane reviewed the 2005 Budget modifications for Tax Assessment and Description. **Motion** by Alber second by Powell to approve the 2005 Budget Modifications for Tax Assessment and Description. Carried all ayes.

**15. Q&A on Real Property Lister Written Report:**

The Real Property Lister written report was included in agenda packet for committee to review.

**16. Town of Bradley Assessment Issue Update.**

Powell stated that it is legally unwise to discuss this item in open session and other committee members agreed. No discussion occurred.

**Surveyor**

**17. Review Surveyor Budget Report**

Surveyor report was included in agenda packet for committee review. Diane reviewed the 2005 Budget modifications for the Surveyor. **Motion** by Bloomer second by Schmidt to approve the 2005 Budget Modifications for the Surveyor. Carried all ayes.

**18. O&A on Surveyor Written Report:**

The Surveyor written report was included in agenda packet for committee to review.

**19. Review and discuss County Surveyor roles and responsibilities.**

The Wisconsin Statutes outlining the County Surveyor roles and responsibilities was included in the agenda packet for committee to review. Due to time limitations, the Committee would like this item brought back to next months Land Information and Conservation Committee meeting.

Moved to item number 27.

**27. Convene into Closed Session for Job Performance Evaluation of Addressing Coordinator per WI Statute 19.85 (1) (c) Considering employment, promotion, compensation evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

**Motion** by Plant second by Schmidt to go into closed session for Job Performance Evaluation of the Addressing Coordinator with Diane and Kelly Alber present. Roll call vote: Schmidt-aye, Alber-aye, Plant-aye, Powell-aye, Bloomer-aye. Carried all ayes.

**28. Reconvene into Open Session**

**Motion** by Powell second by Alber to reconvene into Open Session. Roll call vote: Schimdt-aye, Alber-aye, Plant-aye, Powell-aye, Bloomer-aye. Carried all ayes.

**29. Take action, if necessary in items discussed in Closed Session.**

**Motion** by Bloomer second by Plant to accept Diane's recommendation of a favorable Job Performance Evaluation and step increase for Audrey Cox, Addressing Coordinator and to request that a salary review be conducted to determine if the position is properly placed in the non represented compensation plan. Carried, all ayes.

**30. Adjournment: Motion** by Alber second by Bloomer to adjourn at 11:05am

Minutes prepared by Terri Pankow and Diane Hanson