

Lincoln County Land Information and Conservation Committee
Minutes of Monday March 12, 2007 9:30am
Land Resource Meeting Room
1106 E 8th St
Merrill, WI 54452

Members Present: James Alber, R.Wayne Plant, Frank Saal, Gail Schneider, and FSA Representative Rick Dorn

Absent Member: Carl Short

Visitors: Diane Hanson, Tom Cadwallader, Kelly Alber, Marge Johnson, Tony Dallman, Scott Galetka, Tim Tarras, Audrey Jensen, Sarah Koss, Deborah Moellendorf, Amanda Kostman, Brenda Herrell, Art Lersch and Terri Pankow

1. Call Meeting to Order:

The Land Information and Conservation meeting was called to order by Chairman James Alber at 9:35am

2. Discuss next Meeting, Date and Time

The next Land Information and Conservation meeting will be held Monday, April 9, 2007 at 10:00 am in the Land Resource Center Meeting Room.

3. Approval of Minutes:

Motion by Saal second by Plant to approve Land Information and Conservation minutes of February 6, 2007. Carried all ayes.

4. Public Comment

No public comments

Moved to Item 30 to accommodate the visitor

30. Q & A on Agriculture Development Agent Written Report

a. What is Wisconsin School for Beginning Dairy Farmers course that is being delivered through distance education by UW-Extension and the Farm and Industry Short Course? How might it relate to the dairy land State Academy project being promoted by Marathon County?

Tom Cadwallader gave a presentation explaining to the committee the Wisconsin School for Beginning Farmers program and how he is involved. Also how it is related to the Dairy land State Academy project.

5. Q & A on Land Information and Conservation Annual Report

The Land Information and Conservation Annual Report was included in the agenda packet for committee to review

Land Conservation

6. Review Land Conservation Budget Report:

The Land Conservation Budget Report was included in the agenda packet for committee to review

a. Review and Take Action on Budget Modification

Motion by Alber second by Plant to approve the Land Conservation 2006 Budget modification. Carried all ayes.

7. Review and take Action on 2008 DATCP Grant Application and Annual Report

Motion by Dorn second by Schneider to approve 2008 DATCP Grant Application and Annual Report. Carried all ayes.

8. Legislative Update – No legislative update this month.

9. Update and discussion on county wide lake issues

Diane update the committee on the Lakes Association meetings that she has attended They will be having a Lake Association meeting in April with one representative from each Lake Association to further define the association.

10. Conservationist Report

a. Review and Take Action on 2007 Marathon County Shared Position Agreement

Motion by Saal second by Schneider to approve the 2007 Marathon County Shared position agreement. Carried all ayes.

b. Q&A on Land Conservation Written Report

The Land Conservation written report was included in the agenda packet for committee to review.

c. Correspondence

Correspondence was reviewed by Diane.

d. Upcoming Meetings and Events.

Upcoming meetings were reviewed by Diane. **Motion** by Alber second by Saal to approve mileage and per diem for any committee member interested in attending the Wisconsin Association of Lakes Conference April 26-28, in Green Bay. Carried all ayes.

11. Agency Reports (NRCS, DNR, Etc.) – No agency reports this month

Tax Description

12. Review Tax Description Budget Report:

The Tax Assessment and Tax Description Budget Reports were included in the agenda packet for committee to review.

13. Review and Take Action on Budget Modification

Motion by Plant second by Alber to approve the Tax Assessment and Description 2006 budget modification. Carried all ayes.

14. Q&A on Real Property Lister Written Report:

The Real Property Lister written report was included in agenda packet for committee to review.

Surveyor

15. Review Surveyor Budget Report

Surveyor report was included in agenda packet for committee review.

16. Review and Take Action on Budget Modification

Motion by Alber second by Plant to approve the Surveyor 2006 Budget Modification. Carried all ayes.

17. Q&A on Surveyor Written Report:

The Surveyor written report was included in agenda packet for committee to review.

18. Surveying/GPS Equipment – Request to purchase

Tony and Diane reviewed information on Glonass GPS equipment that the staff demo'd in January/February. Discussion followed on potential of purchasing equipment in 2007.

Motion by Alber second by Plant to lay over Surveying/GPS Equipment Request in order to send out a Request for Proposal and gather additional information on leasing options. Carried all ayes.

Land Records

19. Review Land Records Budget Report:

The Land Records Budget Report was included in agenda packet for committee to review.

20. Review Retained Fee Report:

The Retained Fee Report was included in agenda packet for committee to review.

21. Q&A on GIS Project Coordinator Written Report:

The GIS Project Coordinator Written Report was included in agenda packet for committee to review.

22. Review and Take Action on Request for Proposal for Digital Elevation Data.

Motion by Alber second by Plant to approve the distribution of a request for Proposal for Digital Elevation Data, contingent Corporation Counsels review. Carried all ayes.

23. Q & A on Addressing Coordinator Written Report:

The Addressing Coordinator Written report was included in the agenda packet for committee to review.

Register of Deeds

24. Review Register of Deeds Budget Report

The Register of Deeds budget report was included in agenda packet for committee to review.

25. Review Land Records Report

The Land Record report was included in agenda packet for committee to review.

26. Review explanation of ROD Salaries and Wage account

The explanation of ROD Salaries and Wage account was included in the agenda packet for committee to review.

UW Extension

27. Review Extension budget monthly report

Moellendorf reviewed the February monthly budget reports. She indicated that the budget lines that include the copy machine appear that we are going to be over budget. However, we have had to pay for the lease and maintenance agreements for the first quarter of the year but are unable to bill other users for the first quarter until the end of March.

28. Preparations for the 2007 State WACEC Conference to be held March 26-28, 2007 in Madison

Moellendorf informed the committee that the legislative visits during the conference have been scheduled for Tuesday, March 27th with Tim Gary from Representative Friske's office at 2:30 p.m. and with Senator Breske at 3:10 p.m. Gail, Jim and Wayne will be attending the conference and participating in these legislative visits with Extension Committee members from the other counties in the legislature's districts. Committee members discussed topics to share during these visits and will have more time to finalize during the conference.

29. Collect Wisconsin Associated County Extension Committees, Inc. 2007 Surveys

Moellendorf requested that committee members return their completed surveys to her as soon as possible so she can forward them to the State WACEC Board.

31. Q & A on Community and Economic Development Educator Written Report

Art Lersch's written report was included in the agenda packet for the committee to review and placed on file. Art indicated that there was a mistake in his written report in the "Merrill Retail Chamber Council Shop Local Questionnaire" section. In the sentence, "When asked how many times they shop in Merrill a month (excluding gas, groceries, etc.)" the figure should be 40% rather than 64%. Art also shared with the committee, the next steps in this project and invited them to an upcoming meeting on Wednesday, March 14th at 5:30 p.m.

32. Q & A on Family Living Educator Written Report

Brenda Janke's written report was included in the agenda packet for the committee to review and placed on file. With the postponement in meeting date, Brenda was unable to attend due to attendance a National Youth Financial Literacy Conference this week for her state specialist position.

33. Q & A on Wisconsin Nutrition Education Written Report

Brenda Herrell and Karen Thell's written report was included in the agenda packet for the committee to review and placed on file. Brenda updated the committee on the recent program on budgeting for food that she is now doing with groups at Lincoln Health Care Center. She also indicated that she is discussing possibilities with Commission on Aging to provide nutrition education to individuals who receive "meals on wheels".

34. Q & A on 4-H Youth Development Program Advisor Written Report

Amanda Kostman's written report was included in the agenda packet for the committee to review and placed on file.

a. Teen Court Program and Panel Member Training Overview

Amanda Kostman presented an overview of the recent Teen Court Panel member training she conducted during the month of February. She provided the committee members with a summary of the training evaluation, breakdown of Teen Court cases that have been heard to date and comments from evaluations completed by Teen Court respondents and their parents/guardian.

35. Q & A on 4-H Youth Development Agent/Department Head Written Report

Debbie Moellendorf's written report was included in the agenda packet for the committee to review and placed on file. Debbie indicated that due to the bad weather, she and the group helping to present the workshop on the Merrill "After the Bell" Program did not attend the State After school Conference in Waukesha on March 2-3rd. However, we have been asked to come to the 2008 conference to be held next April in Appleton. Debbie also updated the committee on the Administrative Secretary position.

36. Next Meeting Date for UW-Extension

Tuesday, April 3, 2007 at 9:30 a.m.

37. Adjournment Motion by Alber, second by Schneider to adjourn at 12:35 p.m.

Minutes prepared by Terri Pankow and Diane Hanson and Deb Moellendorf