

Lincoln County Land Information, Conservation Committee and University Extension
Minutes of Wednesday February 12th, 2014 11:30am
Lincoln County Service Center
Lower Level Conference Room 156
801 N Sales Street
Merrill, WI 54452

Members Present: Frank Saal, Jeff Hetfeld, Hans Breitenmoser Jr, James Alber

Excused Members: Wayne Plant

Visitors: Diane Wessel, Debbie Moellendorf, Jeremy Irish, Art Lersch, Amanda Kostman, Dan Marzu, Tammy Hansen, Meghan Young, Loretta Baughan

1. Call Meeting to Order:

The Land Information, Conservation & U-W Extension committee meeting was called to order by Chair Saal at 11:30 am.

2. Approval of Minutes from the January 8th, 2014 Committee Meeting

Motion by Alber second by Breitenmoser to approve the minutes from the January 8th, 2014 committee meeting. Motion carried.

3. Public comment

No public comment

UW-EXTENSION

4. Role of UW-Extension and Libraries in Community Forums – Supervisor Alber

Alber suggested that UW-Extension look further into coordinating with the libraries to use the library facilities for community forums. Staff shared some examples of ways that they are already working with the libraries. Debbie is currently working with the Lincoln County Drug Free Coalition on coordinating a forum for the fall. Dan has done and will continue to do some gardening programs at both library facilities. The committee agreed that holding community forums at library facilities is more convenient due to evening hours and weekend availability, and such forums promote the library system.

5. Letter of Congratulations to UW President Ray Cross – Supervisor Plant

Supervisor Plant had suggested that a letter be sent to UW President Ray Cross congratulating him on his recent appointment. A draft letter of congratulations from the committee and staff was included in the packet that Supervisor Plant had reviewed and signed. **Motion** by Breitenmoser second by Alber for the committee to sign the letter of congratulations to Ray Cross. Motion carried. The letter was passed around for signatures.

6. Review 2014 Extension Budget Report

The budget report was included with the packet. No questions or comments.

7. 2014 Contract Between Lincoln County and Board of Regents of the University of Wisconsin System

This is an annual contract for 3.5 educators with no changes from 2013 and within 2014 budget. **Motion** by Alber second by Breitenmoser to forward the contract to County Board. Motion carried.

8. Q&A on Agricultural Development Educator Written Report

Dan provided a brief overview of upcoming programs. The Agricultural Development Educator written report was included in agenda packet for committee review.

a. 2014 Summer Affirmative Action Internship Program (SAAIP); Discussion of Changes on Funding

Reimbursement for the 2014 Program UW Extension was seeking approval of the committee to apply for a SAAIP grant to hire an intern. The grant is a reimbursement grant. **Motion** by Alber second by Breitenmoser directing UW Extension to apply for the SAAIP grant. Motion carried.

b. 2014 North-Central Innovative Grant; Request for Committee Chair to Sign the Grant Application and any

Proposal Acceptance Documents forwarded by the North-Central Region Innovative Grant This is a grant that supplements the SAAIP grant to fund an intern. **Motion** by Saal second by Breitenmoser directing UW Extension to apply for the North Central Innovative Grant if a SAAIP grant is awarded. Motion carried.

9. Q&A on Community and Economic Development Educator Written Report

The Community and Economic Development Educator written report was included in agenda packet for committee review

10. Q&A on Family Living Educator and 4-H Youth Development Program Advisor Written Report

The Family Living Educator written report was included in agenda packet for committee review. A new report was distributed with corrections for the 4-H Youth Development Program Advisor written report.

11. Q&A on Wisconsin Nutrition Education Written Report

The Nutrition Education written report was included in agenda packet for committee review.

12. Q&A on 4-H Youth Development Educator/Department Head Written Report

The 4-H Youth Development Educator/Department Head written report was included in agenda packet for committee review.

Moved to Item #21 to accommodate staff

21. Discuss & Set next meeting date and time

The next Land Information, Conservation and University Extension Committee meeting will be held on Wednesday, March 5th at 3:00 pm.

LAND INFORMATION AND CONSERVATION

13. Wildlife Damage Program – Jeremy Irish

a. Review/Action on 2013 proposed Wildlife Damage Claims

There were 2 claims for Klug farms. Total damage was appraised at \$2,126.76. Claims after deductible were \$1476.69. Klug has met all requirements of the program. **Motion** by Alber second by Saal approving the 2013 Wildlife Damage Program claims. Motion carried.

14. 2014 Lake Association Meeting in Stevens Point – Saal

Saal has been appointed the lakes commissioner. As such, he tries to keep informed on lake issues. He requested approval of the committee for his attendance at the 2014 Lakes Association Meeting in Stevens Point. **Motion** by Alber second by Breitenmoser to approve Saal's attendance at the meeting and for mileage and per diem for lake-related meeting attendance. Motion carried.

15. Update on Proposal for Parcel Mapping for Towns of Somo, Wilson and Birch

Wessel stated that Lincoln County contracted with Pro-West Mapping for parcel mapping of the Towns of Somo, Wilson, and Birch. The contract reflects the language of the proposal approved by this committee in January. Wessel stated that a "not to exceed" amount of \$26,500 was added to the contract language due to the original proposal included an estimated cost that could vary due to upon hourly and per parcel costs. The "not to exceed" amount is lower than the next lowest proposal that was received.

16. Farmland Preservation Planning

Wessel stated that the county's Farmland Preservation Plan expires December 31, 2014 and an updated plan would need to be certified by December 31, 2015. Wessel said the Farmland Preservation Plan, Land Records Modernization Plan, Land and Water Resource Management Plan, and Orthophotography project were all due in 2015, so an extension of the farmland preservation plan expiration was applied for and granted for up to two years. Reimbursable grants of up to \$30K or 50% of the planning costs are available now to cover expenses incurred in 2013 through 2016. Applications are due May 15. Funding for the grant program may not be available in the next state budget. **Motion** by Hetfield second by Alber directing Wessel to begin the grant application process and bring the application to the next committee meeting. Motion carried.

17. Attorney General opinion on parcel splits

Wessel explained the Attorney General's opinion in response to a question raised by Burnett County regarding parcel splits by action of court and their exemption from subdivision regulations. The Attorney General's findings included:

- Splits that are exempt from subdivision regulations are not exempt from minimum lot sizes under zoning regulations.
- Counties may enact an ordinance requiring prior review of sales or exchanges of parcels to determine compliance with minimum lot sizes.
- County may impose a reasonable fee for review.

Wessel stated that the Planning and Zoning Committee will be reviewing fee structure at the February 13 meeting and may establish a review fee based on the Attorney General's opinion. If the committee chooses to exercise its authority to enact an ordinance and impose a fee for parcel split review, the zoning code could be amended.

REGISTER OF DEEDS

18. Q&A on ROD Monthly Munis Report

The ROD Monthly Munis report was included in agenda packet for committee review.

19. Q&A on ROD Monthly Written Report

The ROD Monthly written report that was included in the agenda packet for committee review

20. 2014 Carrvoer Request

No action needed

22. Adjournment

Motion by Alber second by Breitenmoser to adjourn at 12:40 pm. Motion carried.

Minutes prepared by: Diane Wessel, Debbie Moellendorf, and Terri Pankow