

**Lincoln County Land Information, Conservation and University Extension Committee**  
**Minutes of Wednesday, May 3, 2006 8:30 am**  
**Land Resource Meeting Room**  
**1106 E 8<sup>th</sup> St**  
**Merrill, WI 54452**

Members Present: James Alber, R.Wayne Plant, Frank Saal, Gail Schneider, Carl Short, Rick Dorn (FSA Representative)

Visitors: Diane Hanson, Debbie Moellendorf, Curt Powell, Audrey Cox, Tony Dallman, Marge Johnson, Tom Cadwallader, Christine Bonde, Kelly Alber, Doug Denk, Tim Tarras, Art Lersch, Amanda Kostman, Brenda Janke, Brenda Herrell

**1. Call Meeting to Order:**

The Land Information and Conservation meeting was called to order by Vice Chair Jim Alber at 8:37 a.m.

**2. Introductions:**

Staff and committee members introduced themselves.

**3. Election of Chair, Vice Chair and Secretary:**

Alber requested nominations for Chair. Plant nominated Jim Alber for Chair. There were no other nominations. **Motion** made by Plant, second by Dorn to close nominations for Chair and cast an unanimous ballot for Jim Alber as Chair. Motion carried.

Alber requested nominations for vice chair. Alber nominated Plant for Vice Chair. Plant did not accept the nomination. Schneider nominated Frank Saal. There were no other nominations.

**Motion** by Alber, seconded by Plant to close nominations and cast an unanimous ballot for Frank Saal as Vice Chair. Motion carried.

Alber requested nominations for Secretary. Saal nominated Plant for Secretary. There were no other nominations. **Motion** by Dorn, second by Schneider to close nominations and cast an unanimous ballot for Wayne Plant as Secretary. Motion carried.

**4. Recognition of former Committee Member:**

Diane presented a plaque to Curt Powell for his support and service to the Land Information, Conservation and University Extension Committee and Departments the past two years.

**5. Discuss and set next committee meeting date(s) and time(s)**

The committee selected committee meeting dates and time for the remainder of 2006. The following dates will be for meeting with Extension staff: June 5<sup>th</sup>, August 1<sup>st</sup>, Sept. 6<sup>th</sup>, October 3<sup>rd</sup>, November 1<sup>st</sup> and December 5<sup>th</sup>. The dates for meeting with the Land Information and Conservation staff will be June 14<sup>th</sup>, August 9<sup>th</sup>, September 13<sup>th</sup>, October 11<sup>th</sup>, November 8<sup>th</sup> and December 13<sup>th</sup>. The meeting date of July 12<sup>th</sup> was set for a combined staff meeting.

**6. Review and discuss committee responsibilities**

Diane provided the committee a copy of the committee responsibilities as outlined by ordinance. Discussion followed on the departments that the committee supervises.

**7. Approval of Minutes:**

**Motion** by Plant second by Alber to approve Land Information, Conservation and University Extension minutes of April 7, 2006. Carried all ayes.

**8. Public Comment:** None

**Land Information and Conservation**

**9. Overview of Land Information and Conservation Department:**

Diane and other Land Information and Conservation staff presented a Powerpoint presentation describing the responsibilities of the department.

For convenience of staff, Chair Alber moved to agenda item 16.

**16. Agency Reports:**

Christine Bonde, Natural Resource Conservation Service – District Conservationist provided an overview of her agency and an update on program activities to the committee.

**10. Appoint Representatives for North Central Land and Water Conservation Association, Lumberjack Resource Conservation and Development Council, Lake District Representative and Land Services Group**

After discussion the following appointments were made:

North Central Land and Water Conservation Association: Jim Alber, Delegate, Carl Short, Alternate

Lumberjack Resource Conservation and Development Council: Wayne Plant, Delegate, Rick Dorn, Alternate

Lake District Representative: Wayne Plant

Land Services Group: Frank Saal

**Motion** by Saal, second by Dorn to forward to County Board for ratification the recommendation of Wayne Plant as Lake District Representative. Motion carried.

**11. Review and Take Action on 2006 Soil and Water Resource Management Grant Contract:**

Diane reviewed the 2006 grant contract. **Motion** by Plant, second by Schneider to approve the 2006 Soil and Water Resource Management Grant Contract. Motion carried.

**12. Land and Water Resource Management Cost Share Contracts (Approval Request):**

Diane presented a cost share contract for Corning View Farms for a diversion for committee approval. **Motion** by Dorn, second by Short to approve the cost share contract for Corning View Farms. Motion carried.

**13. Take action on Remonumentation Contract for Town of Corning**

Diane presented the contract for remonumentation for the Town of Corning. **Motion** by Alber, second by Schneider to accept the contract with Central Wisconsin Engineers and Architects for remonumentation of the Town of Corning. Motion carried.

**14. Review and take action on request for proposal for parcel mapping in the City of Merrill, Towns of Pine River and Corning.**

Diane reviewed the request for proposal with the committee. **Motion** by Short, second by Saal to approve the request for proposal for parcel mapping in the City of Merrill, Towns of Pine River and Corning. Motion carried.

**15. County Conservationist Report**

Diane updated the committee on the status of the Marathon County shared position, the summer interns, a notice of claim filed and various correspondence and upcoming meetings. **Motion** by Alber, second by Saal to approve mileage and per diem for any committee member to attend the North Central Land and Water Conservation Association meeting on June 9<sup>th</sup> and the Land Conservation Committee orientation on June 21<sup>st</sup>. Motion carried.

The committee took a short break between the Land Information and Conservation and UW-Extension sections of the meeting. Chair Alber called the meeting back to order at 10:35 a.m.

**UW-Extension**

**17. Overview of UW-Extension**

Staff provided an overview of Cooperative Extension in Wisconsin and local programming efforts.

**18. Review Extension budget report**

Debbie Moellendorf reviewed the April expense report which was included in the committee's packet.

**19. Report by Wayne Plant on Public Issues Leadership Development Conference in Washington DC on April 22-26, 2006**

Wayne Plant provided a summary of his recent experience at this conference. During the conference he had the opportunity to meet with local legislatures and/or their staff to discuss the importance of maintaining the current federal budget support for Extension programming. Wayne indicated that he will be attending this conference again in 2007 since he was selected for a two year position. Chair Alber expressed appreciation on behalf of this committee for Supervisor Plant's attendance and participation in this conference.

**20. Review and take action on attendance of committee members and staff at 2006 State Wisconsin Associated County Extension Committee, Inc. (WACEC) Conference in Oshkosh**

Debbie Moellendorf distributed information and registration materials for the 2006 Conference to be held on June 25-27, 2006 to each committee member. Motion by Plant/second by Alber to provide per diem and cover expenses for any committee members who wish to attend this conference. Motion carried all ayes. Committee members are asked to return their registration forms to Debbie prior to the May 24<sup>th</sup> deadline and to make their own hotel reservations per the information provided.

**21. Q & A on Agriculture Development Agent Written Report**

Tom Cadwallader's written report was included in the agenda packet for the committee to review and placed on file.

**22. Q & A on Community and Economic Development Educator Written Report**

Art Lersch's written report was included in the agenda packet for the committee to review and placed on file.

**23. Q & A on Family Living Educator Written Report**

Brenda Janke's written report was distributed for the committee to review and placed on file.

**24. Q & A on Wisconsin Nutrition Education Written Report**

Brenda Herrell's written report was included in the agenda packet for the committee to review and placed on file.

**a. Discuss/Action on WNEP County Agreement Letter for October 1, 2006-September 30, 2007**

For the benefit of new committee members, Brenda reviewed how the WNEP grant works and the 2006-07 County Agreement Letter. However, due to delays with the new national formula that is being used to determine physical space cost share, she was unable to have the final agreement letter for today's meeting. She will be bringing the agreement letter to the June meeting for review and action. Supervisor Saal recalled that there may have been some discussion on sunset of this program when the grant program was first brought to the county. Debbie will follow-up with John Mulder for the next meeting on this question, since she was not in the Department Head role at the time the grant program was started in the county.

**25. Q & A on 4-H Youth Development Program Advisor Written Report**

Amanda Kostman's written report was included in the agenda packet for the committee to review and placed on file.

**26. Q & A on 4-H Youth Development Agent/Department Head Written Report**

Debbie Moellendorf's written report was included in the agenda packet for the committee to review and placed on file.

**27. Adjournment**

Motion by Short, second by Schneider to adjourn at 11:45 a.m. Motion carried all ayes.

Minutes prepared by: Diane Hanson and Debbie Moellendorf.