

Land Information, Conservation and University Extension Committee
Minutes of Wednesday, October 15, 2008
Lincoln County Service Center Meeting Room
801 N. Sales Street
Merrill, WI 54452

Members present: Carl Short, Wayne Plant and John Bailey

Absent: Frank Saal, David Fox

Visitors: Amanda Kostman, Debbie Moellendorf, Art Lersch, Beryl Vandre Emerich, Sarah Koss, John Mulder, Diane Hanson, Terri Pankow, Jeremy Irish

1. Call to Order

The Land Information, Conservation & UW-Extension committee meeting was called to order by Vice-Chair Short at 9:10 a.m.

2. Approval of Minutes from the September 10, 2008 Committee Meeting

Motion by Plant, second by Bailey to approve the minutes from the September 10, 2008 committee meeting. Motion carried, all ayes.

3. Discuss and Set Next Meeting Dates and Time

The next Land Information, Conservation and UW-Extension committee meetings will be held on Wednesday, November 12, 2008 at 1:30 pm (due to County Board meeting earlier in the day) and tentatively Wednesday, December 3, 2008 at 9 a.m. in the Lincoln County Service Center Meeting Room.

4. Public Comment

No public comment

Register of Deeds

5. Q & A on Register of Deeds monthly Budget Report

Sarah reviewed the Budget Reports with the committee and indicated that she will be presenting a budget modification at the next committee meeting to adjust the Real Estate Transfer Fee Account for the 2008 budget. Sarah provided a chart/comparison showing the decline in Real Estate Recordings from 2007 to 2008. The Budget Reports were included in the agenda packet for the committee to review.

6. Q & A on Register of Deeds Written Report

Sarah reviewed the Written Report with the committee and explained that a Fiscal Clerk position was eliminated and the staff member was reassigned to the Zoning Department to fill a current vacancy of Administrative Secretary. Sarah indicated that the staff member will be shared between the Register of Deeds Office and the Zoning Department. The staff member will help in the Register of Deeds Office when other employees are scheduled for vacation or peak recording times. The written report was included in the agenda packet for the committee to review.

UW-Extension

7. Review Extension budget monthly report

Debbie Moellendorf indicated the expense and revenue reports for August and September 2008 included in the committee packet only included every other page. She distributed the complete report at the meeting. The committee had no questions regarding the report.

8. Discuss/Action on Amendment to 133 contract between Lincoln County and Board of Regents of the University of Wisconsin System

Nancy Bergstrom continues to work with the University on language for the contract and Debbie hopes to have the contract to present to the committee at the November meeting.

9. Discuss/Action on District 3 WACEC Annual Meeting, Officers, Resolutions and Questions for Legislators

Supervisor Plant, who serves as District 3 WACEC 1st Vice President, spoke regarding the recent letter from him which was included in the committee packet. He indicated that the District 3 WACEC Annual Meeting planned for January 9th is an opportunity for the counties to bring up questions to local legislatures and any resolutions. In addition, officers for District 3 WACEC will be elected at this year's annual meeting. The committee requested that this item be placed on the November agenda for further discussion since two committee members were missing from the meeting.

10. Discuss/Action on District 3 WACEC Public Issues Leadership Development Conference Delegate Nomination(s)

Supervisor Plant shared information about the opportunity for committee members to apply to serve as a representative to the upcoming Public Issues Leadership Development Conference to be held in April. A letter outlining this opportunity and process was included in the committee packet from Supervisor Plant. The committee requested that this item also be placed on the November agenda for further discussion.

11. Q&A on Agriculture Development Agent Written Report

Tom Cadwallader's written report for August and September were included in the agenda packet for the committee to review and placed on file. Tom was not present at the meeting due to a State Program Area Conference he was attending.

12. Q&A on Community and Economic Development Educator Written Report

Art Lersch's written report for August and September was included in the agenda packet for the committee to review and placed on file. Art highlighted the Business Planning Class and Leadership Lincoln County that are underway.

13. Q & A on Family Living Educator Written Report

Brenda Janke's written report for August and September was distributed at the meeting for the committee's review and will be placed on file. Due to Brenda's half-time position and additional time she worked in preparation for the recent move, she was not present at the meeting.

14. Q & A on Wisconsin Nutrition Education Written Report

Brenda Herrell and Karen Thell's written report for August and September was included in the agenda packet for the committee to review and placed on file. This will be the final report the committee receives from Brenda and Karen due to the transition to the Lincoln and Marathon County pairing that began October 1st.

a. Update on Lincoln and Marathon County Wisconsin Nutrition Education Program to begin October 1, 2008

Tammy Hansen, WNEP Coordinator and Jeni Kern, WNEP Educator began working with the WNEP program here in September to implement a smooth transition from the Lincoln/Taylor County pairing to the Lincoln and Marathon County pairing. Tammy has begun the process to post for the half-time educator position for Lincoln County. Jeni Kern will be providing coverage for Lincoln County until the new educator is hired.

15. Q & A on 4-H Youth Development Program Advisor Written Report

Amanda Kostman's written report for August and September was included in the agenda packet for the committee to review and placed on file. Amanda highlighted the start of the 4-H ambassador program for the new 4-H year and current recruitment for Teen Court Panel members. Amanda also shared with the committee how she utilizes electronic forms of communication with youth such as Face book or text messages versus sending out letters. She indicated that young people prefer electronic forms of communication over letters and have indicated more likely to read and respond. However, we do have youth without access to electronic forms of communication and need to utilize other forms of communication in reaching these youth.

16. Q & A on 4-H Youth Development Agent/Department Head Written Report

Debbie Moellendorf's written report for August and September was included in the agenda packet for the committee to review and placed on file.

a. Overview of Lincoln County After school Programming

Debbie gave a presentation about her work with after school programming through out Lincoln County. In addition to highlighting her role, she shared with the committee an overview of the positive impact and importance of having high quality after school programs available for youth, parents and the community, including the benefits to employers.

Land Information and Conservation

Moved to Item 18 to accommodate visitor

18. Wildlife Damage Program – Jeremy Irish

a. Review and Take Action on 2009 Wildlife Damage Program Budget

Jeremy reviewed the 2009 Wildlife Damage Program Budget with the committee.

Motion by Bailey second by Plant to approve the 2009 Wildlife Damage Program Budget. Carried all ayes.

b. Review and Take Action on Cooperative Service Agreement with USDA-Wildlife Services and DNR for administration of the Wildlife Damage.

Jeremy reviewed the Cooperative Service Agreement with the committee.

Motion by Plant second by Bailey to approve the Cooperative Service agreement. Carried all ayes.

Jeremy updated the committee on his activities.

17. Review and Take Action on 2008 Budget Modifications

Diane reviewed the 2008 budget modifications with the committee.

Motion by Bailey second by Plant to approve the 2008 budget modifications. Carried all ayes.

19. Review and Take Action on attendance at the Wisconsin Land and Water Conservation Association Annual Conference.

Diane reviewed the Wisconsin Land and Water Conservation Association Conference on December 10, 11, 12, 2008 in Appleton with the committee.

Motion by Plant second by Bailey to approve mileage and per diem to any committee member interesting in attending. Carried all ayes.

20. Discuss 2009 DATCP Allocation Plan

Diane reviewed the DATCP Allocation Plan with the committee and discussed concerns regarding the plan.

21. Review and approve modifications to 2009 DATCP grant application

Diane reviewed the modifications to the 2009 DATCP grant application with the committee.

Motion by Bailey second by Plant to approve the modifications to the 2009 DATCP grant application. Carried all ayes.

22. Adjournment

Motion by Plant second by Bailey to adjourn at 11:37am. Carried all ayes.

Minutes prepared by Sarah Koss, Beryl Vandre Emerich, Debbie Moellendorf, Terri Pankow and Diane Hanson.